

**You are SUMMONED to the
ORDINARY Meeting of EXNING PARISH COUNCIL
on Wednesday 27th November 2024 at 7.00pm at Exning Community Church Hall
AGENDA**

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chair. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chair. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chair

1. **Chair's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the Ordinary Parish Council Meeting held on Wednesday 23rd October 2024:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
 - a. To receive the report for October 2024
 - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for November 2024
 - b. Confirmation that authorisation of payments & receipts for the current month has been completed
 - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the October 2024 bank statement balances & related bank reconciliations have been checked & approved
9. **Budget 2025/2026:** To consider the proposed Budget and Precept for Exning Parish Council for 2025/2026
10. **EPC Strategy:** To revisit the Strategy and receive updates
11. **Other Administrative Matters:**
 - a. To receive the Chair's report
 - b. To receive the Clerk's report
 - c. To receive the Village Keeper's report
 - d. To receive Correspondence
 - e. To consider Section 137 requests
 - f. To receive a report from the Media Working Group
 - g. To discuss the use of Sharepoint/TEAMS
 - h. To agree a reporting format for Working Groups

PLANNING

12. **Report:** To receive & authorise the November 2024 report from the Planning Working Group

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| <ol style="list-style-type: none">a. Responses to Planning Applications by EPC:<ol style="list-style-type: none">i. Swan Lane Business Park, Swan Lane, Exning: DC/24/1582/TCA – application for tree works in a conservation areab. Responses to Planning Applications by WSC:<ol style="list-style-type: none">i. Land South of Burwell Road, Exning: DCON/21/0152/HYB – discharge of conditions for materials, boundary treatments, landscape & ecology & open space management plans, travel plans, biodiversity enhancement strategy, water use, fire hydrantsii. Land adjacent to Garden Cottage, Church Lane, Exning: DC/23/1453/FUL: - one dwelling |
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- iii. **Unit 8, Swan Lane Business Park, Swan Lane, Exning: DC/24/0450/FUL** – full application. Change of use from Offices to Flexible offices/public worship with associated works/infrastructure
- iv. **103,119,121,133 Burwell Road, Exning: DC/24/0696/FUL** – full application. Installation of external wall insulation
- v. **14 New River Green, Exning: DC/24/1367/TPO** – application for work on a tree with a Protection Order
- vi. **Queen Alexandra Stables, Chapel Street, Exning: DC/24/1497/TCA** – application for tree works in a conservation area

- 13. **Chancery Park:** To receive updates
- 14. **Rosary Hotel:** To receive updates

PUBLIC REALM

- 15. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
- 16. **Victorian Stench Pipes** – to receive an update
- 17. **Bus Shelter** – To receive update regarding Burwell Road shelter
- 18. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
 - a. Lacey's Lane Cemetery:
 - b. Exning Road Old Cemetery:
 - c. St Martin's Churchyard:
- 19. **Play Area Development** – To receive updates
- 20. **Events:** to receive updates & discuss the following events
 - a. Christmas Tree Switch-On Event 1st December 2024
 - b. Exning Advent Windows 2024
 - c. Village Fete 26th July 2025:
 - d. Any other event information
- 21. **Neighbourhood Watch Scheme:** To discuss and consider a new scheme for Exning
- 22. **Environmental Matters** – To receive an update
- 23. **Agenda Items:** To note items for consideration at the next meeting (January 2025)
- 24. **Date of the next meeting:** Wednesday 22nd January 2025 NB there is no December meeting

CONFIDENTIAL (if required)

- 25. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information
- 26. **Staffing:** To discuss staffing matters & authorise any actions
- 27. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ...*CE Whitaker*... **Date:** 21st November 2024