

**You are SUMMONED to the
ORDINARY Meeting of EXNING PARISH COUNCIL
on Wednesday 23rd October 2024 at 7.00pm at Exning Community Church Hall
AGENDA**

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the Annual Parish Council Meeting held on Wednesday 14th August 2024:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
 - a. To receive the report for August and September 2024
 - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for September/October 2024
 - b. Confirmation that authorisation of payments & receipts for the current month has been completed
 - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the August/September 2024 bank statement balances & related bank reconciliations have been checked & approved
9. **CCLA:** To consider an investment amount
10. **External Audit:** to receive the external auditors report for the financial year ending 31st March 2024 and the Clerk's associated report
11. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive a report from the Media Working Group

PLANNING

12. **Report:** To receive & authorise the September/October 2024 report from the Planning Working Group
13. **Chancery Park:** To receive any updates
14. **Rosary Hotel:** To receive any updates

PUBLIC REALM

15. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
16. **Victorian Stench Pipes** – to discuss possible renovation plan and listing

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17. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
 - a. Lacey's Lane Cemetery:
 - b. Exning Road Old Cemetery: } to discuss the current wilding in parts of the old
 - c. St Martin's Churchyard: } cemetery and churchyard
18. **Play Area Development** – To receive any updates
19. **Events:** to receive updates & discuss the following events
 - a. Village Fete 27th July 2024: to receive the final accounts
 - b. Any other event information
20. **Neighbourhood Watch Scheme:** To discuss and consider a new scheme for Exning
21. **Environmental Matters** – To receive an update
22. **Agenda Items:** To note items for consideration at the next meeting (October 2024)
23. **Date of the next meeting:** Wednesday 27th November 2024

CONFIDENTIAL (if required)

24. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information
25. **Staffing:** To discuss staffing matters & authorise any actions
26. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ...*CE Whitaker*... **Date:** 17th October 2024