

**You are SUMMONED to the
ORDINARY Meeting of EXNING PARISH COUNCIL
on Wednesday 14th August 2024 at 7.00pm at Exning Community Church Hall
AGENDA**

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the Annual Parish Council Meeting held on Wednesday 26th June 2024:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
 - a. To receive the report for July 2024
 - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for July/August 2024
 - b. Confirmation that authorisation of payments & receipts for the current month has been completed
 - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the June/July 2024 bank statement balances & related bank reconciliations have been checked & approved
9. **Treasury Management:** To receive a presentation regarding CCLA (Churches, Community & Local Authorities) investment options
10. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive a report from the Media Working Group

PLANNING

11. **Report:** To receive & authorise the July/August 2024 report from the Planning Working Group

<ol style="list-style-type: none">a. Responses to Planning Applications by EPC:<ol style="list-style-type: none">i. 11 Swan Grove, Exning: DC/24/0848/TCA: application for tree work in a conservation areaii. 20 George Gibson Close, Exning: DC/24/0893/TCA: application for tree work in a conservation areaiii. 35 New River Green, Exning: DC/24/0944/TCA: application for tree work in a conservation areaiv. Harraton Lodge, Ducks Lane, Exning: DC/24/0937/TCA: application for tree work in a conservation areab. Responses to Planning Applications by WSC:<ol style="list-style-type: none">i. Land South of Burwell Road, Exning: DCON/21/0152/HYB – discharge of conditions for materials, boundary treatments, landscape & ecology & open space management plans, travel plans, biodiversity enhancement strategy, water use, fire hydrantsii. Land adjacent to Garden Cottage, Church Lane, Exning: DC/23/1453/FUL: - one dwelling
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- iii. **Hatchfield Farm, Fordham Road, Newmarket – DC/24/0622/RM – Reserved Matters/adjacent parish**
- iv. **Unit 8, Swan Lane Business Park, Swan Lane, Exning: DC/24/0450/FUL – full application. Change of use from Offices to Flexible offices/public worship with associated works/infrastructure**
- v. **New Dwelling, Landwade Road, Exning: DC/24/0468/FUL – full application. Conversion of redundant building to dwelling.**
- vi. **Harraton Lodge, Ducks Lane, Exning: DC/24/0715/TCA – application for tree works in a conservation area**
- vii. **103,119,121,133 Burwell Road, Exning: DC/24/0696/FUL – full application. Installation of external wall insulation**
- viii. **11 New River Green, Exning: DC/24/0775/TCA – application for tree works in a conservation area**
- ix. **3 Harraton House, Church Lane, Exning: DC/24/0753/TCA – application for tree works in a conservation area**
- x. **The Cottage, Oxford Street, Exning: DC/24/0799/TCA – application for tree works in a conservation area**

- 12. **Chancery Park:** To receive any updates
- 13. **Rosary Hotel:** To receive any updates
- 14. **Brickfield Stud:** To receive feedback from a site visit regarding a second consultation for a development proposal

PUBLIC REALM

- 15. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
- 16. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
 - a. Lacey's Lane Cemetery:
 - b. Exning Road Old Cemetery:
 - c. St Martin's Churchyard: To receive communication from St Martin's PCC
- 17. **Play Area Development –** To receive any update
- 18. **Events:** to receive updates & discuss the following events
 - a. Village Fete 27th July 2024: to receive a post-event brief and draft account
 - b. Any other event information
- 19. **Neighbourhood Watch Scheme:** To discuss and consider a new scheme for Exning
- 20. **Environmental Matters –** To receive an update
- 21. **Agenda Items:** To note items for consideration at the next meeting (September 2024)
- 22. **Date of the next meeting:** Wednesday 25th September 2024

CONFIDENTIAL (if required)

- 23. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information
- 24. **Staffing:** To discuss staffing matters & authorise any actions
- 25. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... **Date:** 9th August 2024