NOTICE of the
ORDINARY Meeting of EXNING PARISH COUNCIL
on Wednesday 25th November 2026 at 7.00pm at Exning Community Church Hall
AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chair. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chair. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chair

1. **Chair's welcome & apologies for absence:**
   a. To receive apologies
   b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
   a. Suffolk County Councillor, Andrew Burton
   b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
   a. Councillors are invited to raise any declarations of interest concerning items on the agenda
   b. To consider any requests for dispensation
5. **Minutes of the ORDINARY Parish Council Meeting held on Wednesday 14th October 2026:**
   a. To consider & adopt the minutes as a true record of the proceedings
   b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
   a. To receive the report for October 2025
   b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
   a. To approve receipt & payment schedules for October/November 2026
   b. Confirmation that authorisation of payments & receipts for the current month has been completed
   c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the October 2026 bank statement balances & related bank reconciliations have been checked & approved
9. **Membership:** to receive the resignation of a Parish Councillor and consider a co-option process
10. **Budget 2027/2028:**
    a. To approve the budget for Exning Parish Council for 2027/2028
    b. To approve the setting of the precept for Exning Parish Council for 2027/2028
11. **Legal:**
    a. To discuss a matter of unlawful access and trespass on the Recreation Ground
    b. To discuss a boundary issue at the Exning Road Old Cemetery
12. **Village buildings:**
    a. To discuss the Wheatsheaf Inn; considering the benefit of a possible asset of community value application
    b. To receive an update regarding the Rosery Hotel
13. **Youth Parish Council:** To receive a further report regarding youth involvement
14. **Other Administrative Matters:**
    a. To receive the Chair's report
    b. To receive the Clerk's report
    c. To receive the Village Keeper's report
    d. To receive Correspondence
    e. To consider Section 137 requests
    f. To receive a report from the Media Working Group
        i. To receive a proposal for the introduction of a digital newsletter

PLANNING

>>>CONTINUED OVERLEAF>>>

15. **Report:** To receive & authorise the November 2026 report from the Planning Working Group

a. Responses to Planning Applications by EPC:

i. **8 Swan Grove, Exning: DC/26/1515/TCA:** application for tree work in a conservation area
ii. **Glenmoor Lodge, Ducks Lane, Exning: DC/26/1544/TCA:** application for tree work in a conservation area, including the felling of one tree
iii. **17 Beechwood Close, Exning: DC/26/1564/TPO:** application to fell a tree with a protection order
iv. **4 Chapel. Street, Exning: DC/26/1560/TCA:** application to fell two trees in a conservation area
v. **The Yews, 13 Church Street, Exning: DC/26/1557/TCA:** application for tree work in a conservation area
vi. **Wadebridge Farm, Landwade Road, Exning: DC/26/1614/FUL:** full application – a: storage unit facility comprising 32 storage containers; b: change of use from residential (C3) to storage/distribution (B8)

b. Responses to Planning Applications by WSC:

i. Phase 2B, Chancery Park, land south of Burwell Road, Exning: DC/1984/FUL: 17 dwellings, associated access, garaging and ancillary works
ii. Hill Farm, Burwell Road, Exning: DC/26/0945/FUL: full application – change of use to provide café/restaurant with access and parking
iii. Harraton Villa, 32 Chapel Street, Exning: DC/26/1360/TCA: application for tree work in a conservation area
iv. **Mallards House, 1 Lacey's Lane, Exning: DC/26/1467/TCA:** application for tree works in a conservation area
v. **All Seasons Paw Park, Windmill Hill, Exning: DC/26/1081/FUL:** change of use to a secure dog walking field, parking area, timber shelter, agility and play equipment

16. **Chancery Park:**
    a. To receive an update regarding the Phase 1 adoption
    b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park
    c. To discuss any other Chancery Park matters

PUBLIC REALM

17. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
18. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
    a. Lacey's Lane Cemetery:
    b. Exning Road Old Cemetery
        i. Update on water supply to cemetery
        ii. Water butt proposal
    c. St Martin's Churchyard:
19. **Village Sign:** To discuss a quote for the installation of a flint plinth for the new village sign on Cotton End
20. **Events** – To receive any updates regarding proposed events
    a. Exning Fete 2027 – 24th July 2027
    b. Christmas Tree Lights Switch-on
        i. To confirm arrangements for Sunday 29th November 2026
        ii. To set the date for the 2027 event
    c. Action Day for new forest path (Chancery Park/Recreation Ground – date to be decided
21. **Environmental Matters:** To receive any update and discuss matters relating to the environment not on this agenda for discussion only
22. **Exning Recreation Ground:** To receive an update for the refurbishment project
    a. Application to SCC Cllr Burton for a £1,000 locality budget grant
    b. School assembly arrangements and other consultation/information
    c. PWLB loan application

23. **Agenda Items:** To note items for consideration at the next meeting (January 2027)
24. **Date of the next meeting:** Wednesday **27th January 2027,** 7.00pm in the Exning Community Church Hall. **THERE IS NO MEETING IN DECEMBER.**

CONFIDENTIAL (if required)

25. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information relating to individuals and contracts
26. **Staffing:** To discuss staffing matters & authorise any actions
27. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council …CE Whitaker… **Date:** 18th November 2026