

**NOTICE of  
ORDINARY Meeting of EXNING PARISH COUNCIL**  
on Wednesday 24<sup>th</sup> June 2026 at 7.00pm at Exning Community Church Hall  
**AGENDA**

*OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chair. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chair. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chair*

1. **Chair's welcome & apologies for absence:**
  - a. To receive apologies
  - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
  - a. Suffolk County Councillor, Andrew Burton
  - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
  - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
  - b. To consider any requests for dispensation
5. **Minutes of the ANNUAL Parish Council Meeting held on Wednesday 13<sup>th</sup> May 2026:**
  - a. To consider & adopt the minutes as a true record of the proceedings
  - b. To consider any matters arising from the minutes which are not part of this agenda

**FINANCE & ADMINISTRATION**

6. **Finance Report:**
  - a. To receive the report for May 2025
  - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
  - a. To approve receipt & payment schedules for May/June 2026
  - b. Confirmation that authorisation of payments & receipts for the current month has been completed
  - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the May 2026 bank statement balances & related bank reconciliations have been checked & approved
9. **Investment:** To consider the transfer of an amount into the CCLA PSDF account
10. **Annual Internal Audit:** To receive comments in response to the AIAR 25/26
11. **Youth Parish Council:** To discuss and consider youth involvement in the Parish Council
12. **Consultation:** To consider a response to the West Suffolk Council Public Space Protection Order and Dog Exclusion Zone Consultation 2026
13. **Other Administrative Matters:**
  - a. To receive the Chair's report
  - b. To receive the Clerk's report
  - c. To receive the Village Keeper's report
  - d. To receive Correspondence
  - e. To consider Section 137 requests
  - f. To receive a report from the Media Working Group
  - g. To review council subscriptions to Other Bodies and approve
  - h. To receive an amended meeting schedule for May 2026-May 2027

**PLANNING**

14. **Report:** To receive & authorise the June 2026 report from the Planning Working Group

**a. Responses to Planning Applications by EPC:**

- i. **Exeter Stables, Church Street, Exning: DC/26/0913/TCA:** application for tree work in a conservation area to fell 5 trees
- ii. **Exning House, Gainsborough Wind, Cotton End Road, Exning: DC/26/0864/LB:** application for listed building consent – a) remove broken and jammed flue, b) restore brickwork
- iii. **42A Church Street, Exning: DC/26/0888/TCA:** application for tree work in a conservation area

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- b. Responses to Planning Applications by WSC:**
- i. 3 King's Court, Oxford Street, Exning: DC/26/0274/HH:** householder application – front porch extension; single storey rear extension
- ii. Phase 2B, Chancery Park, land south of Burwell Road, Exning: DC/1984/FUL:** 17 dwellings, associated access, garaging and ancillary works
- iii. Sunningdale, Windmill Hill, Exning: DC/26/0549/TCA** – application for tree work in a conservation area

- 15. **Planning Statement:** To consider an update to the Parish Council's statement for larger developments.
- 16. **Chancery Park:**
  - a. To receive an update regarding the Phase 1 adoption
  - b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park
  - c. To discuss any other Chancery Park matters

**PUBLIC REALM**

- 17. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
- 18. **Traffic Matters:** To receive an update regarding speeding and other traffic issues within the village
- 19. **Recreation Ground:** To consider installing a litter bin next to the youth shelter
- 20. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
  - a. Lacey's Lane Cemetery:
  - b. Exning Road Old Cemetery:
    - i. Update on Cemetery Lodge
    - ii. Update on water supply to cemetery
  - c. St Martin's Churchyard:
- 21. **Events** – To receive any updates regarding proposed events
  - a. Exning Fete 2026 – Saturday 25<sup>th</sup> July 2026
  - b. Christmas Tree Lights Switch-on – Sunday 29<sup>th</sup> November 2026
  - c. Action Day for new forest path (Chancery Park/Recreation Ground – date to be decided
- 22. **Environmental Matters:**
- 23. **Agenda Items:** To note items for consideration at the next meeting (July 2026)
- 24. **Date of the next meeting:** Wednesday 22<sup>nd</sup> July 2026, 7.00pm in the Exning Community Church Hall

**CONFIDENTIAL (if required)**

- 25. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information relating to individuals and contracts
- 26. **Staffing:** To discuss staffing matters & authorise any actions
- 27. **Other Confidential Matters:** To discuss & authorise any actions

**Cathy Whitaker; Clerk to Exning Parish Council** ...*CE Whitaker*... **Date:** 18<sup>th</sup> June 2026