

**NOTICE of
ORDINARY Meeting of EXNING PARISH COUNCIL**
on Wednesday 24th April 2024 at 7.00pm at Exning Community Church Hall
AGENDA

OPEN FORUM: *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the Ordinary Parish Council Meeting held on Wednesday 27th March 2024:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
 - a. To receive the report for March 2024
 - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for April 2024
 - b. Confirmation that authorisation of payments & receipts for the current month has been completed
 - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the March 2024 bank statement balances & related bank reconciliations have been checked & approved
9. **Treasury Management:** To receive a report regarding CCLA (Churches, Community & Local Authorities) investment options
10. **Exning Strategy:** To adopt the Exning Strategy document
11. **Events:** to receive updates & discuss the following events
 - a. Village Fete 27th July 2024: to receive a working group report
 - b. Any other event information
12. **Assets of Community Value (ACV):** To discuss and consider assets within the community
13. **Neighbourhood Watch Scheme:** To discuss and consider a new scheme for Exning
14. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive a report from the Media Working Group

PLANNING

15. **Report:** To receive & authorise the April 2024 report from the Planning Working Group

a.	Responses to Planning Applications by EPC:
i.	George Gibson Close, Exning: DC/24/0459/TCA: – application for work on trees in a conservation area
ii.	2 Swan Grove, Exning: DC/24/0407/HH: - householder application – removal of garage door/infill brickwork and door
iii.	8 Chapel Street, Exning: DC/24/0491/HH: - householder application – front porch
b.	Responses to Planning Applications by WSC:
i.	Land South of Burwell Road, Exning: DCON/21/0152/HYB – discharge of conditions for materials, boundary treatments, landscape & ecology & open space management plans, travel plans, biodiversity enhancement strategy, water use, fire hydrants
ii.	Land adjacent to Garden Cottage, Church Lane, Exning: DC/23/1453/FUL: - one dwelling
iii.	Land off Ascot Close, Exning: DC/24/0257/TPO: - application for work on protected tree(s)
iv.	1B and 3 Ascot Close, Exning: DC/24/0256/TPO - application for work on protected tree(s)
v.	2 Brookside: DC/24/0350/TCA – DC/24/0350/TCA – application for work on trees in a conservation area
vi.	Telephone Exchange, Church Lane – DC/24/0342/TCA – application for work on trees in a conservation area

16. **Chancery Park:** To receive any updates
17. **Rosary Hotel:** To receive any updates

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PUBLIC REALM

18. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
19. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
 - a. Lacey's Lane Cemetery:)
 - b. Exning Road Old Cemetery:) To discuss current mowing arrangements
 - c. St Martin's Churchyard:)
20. **Play Area Development** – To receive feedback from Members regarding the initial proposals viewed at the March council meeting
21. **Environmental Matters** – To discuss a revised Environmental Policy proposal for the Parish Council and receive a report from the Environment Working Group
22. **Agenda Items:** To note items for consideration at the next meeting (May 2024)
23. **Date of the next meeting:** Wednesday 8th May 2024; 7.15pm (Annual Meeting of the Council) at Exning Community Church Hall (PLEASE NOTE – This is preceded by the Annual Meeting of the Parishioners at 6.15pm)

CONFIDENTIAL (if required)

24. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information
25. **Staffing:** To discuss staffing matters & authorise any actions
26. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 17th April 2024