

**NOTICE of
ORDINARY Meeting of EXNING PARISH COUNCIL
on Wednesday 23rd September 2026 at 7.00pm at Exning Community Church Hall
AGENDA**

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chair. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chair. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chair

1. **Chair's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Community Policing Team Report:** To receive report from the Community Policing Team (CPT)
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Andrew Burton
 - b. West Suffolk District Councillor, Jon London
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the ORDINARY Parish Council Meeting held on Wednesday 22nd July 2026:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE & ADMINISTRATION

6. **Finance Report:**
 - a. To receive the report for July/August 2025
 - b. To receive the Current Financial Position from the Clerk
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedules for August/September 2026
 - b. Confirmation that authorisation of payments & receipts for the current month has been completed
 - c. Confirmation that electronic payments for the previous month have been scrutinised
8. **Bank Statements:** Confirmation that the August 2026 bank statement balances & related bank reconciliations have been checked & approved
9. **Youth Parish Council:** To receive a report regarding youth involvement
10. **Other Administrative Matters:**
 - a. To receive the Chair's report
 - b. To receive the Clerk's report
 - c. To receive the Village Keeper's report
 - d. To receive Correspondence
 - e. To consider Section 137 requests
 - f. To receive a report from the Media Working Group

PLANNING

11. **Report:** To receive & authorise the August/September 2026 report from the Planning Working Group
 - a. **Responses to Planning Applications by EPC:**
 - i. **Harraton Villa, 32 Chapel Street, Exning: DC/26/1360/TCA:** application for tree work in a conservation area
 - b. **Responses to Planning Applications by WSC:**
 - i. **Phase 2B, Chancery Park, land south of Burwell Road, Exning: DC/1984/FUL:** 17 dwellings, associated access, garaging and ancillary works
 - ii. **Exeter Stables, Church Street, Exning: DC/26/0913/TCA:** application for tree work in a conservation area to fell 5 trees
 - iii. **Exning House, Gainsborough Wind, Cotton End Road, Exning: DC/26/0864/LB:** application for listed building consent – a) remove broken and jammed flue, b) restore brickwork
 - iv. **42A Church Street, Exning: DC/26/0888/TCA:** application for tree work in a conservation area
 - v. **Regal Lodge, Swan Lane, Exning: DC/26/1002/TPO:** application to fell three trees subject to a preservation order

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- vi. **Hill Farm, Burwell Road, Exning: DC/26/0945/FUL:** full application – change of use to provide café/restaurant with access and parking
- vii. **Harraton Cottages, 1 Ducks Lane, Exning: DC/26/1049/TCA:** application for tree work in a conservation area, including felling two trees

12. Chancery Park:

- a. To receive an update regarding the Phase 1 adoption
- b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park
- c. To discuss any other Chancery Park matters

PUBLIC REALM

13. **Report:** To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only
14. **Traffic Matters:** To receive an update regarding speeding and other traffic issues within the village
15. **Cemetery & Churchyard:** To receive a report & authorise actions regarding Cemetery & Churchyard matters
- a. Lacey's Lane Cemetery:
 - b. Exning Road Old Cemetery:
 - i. Update on Cemetery Lodge
 - ii. Update on water supply to cemetery
 - iii. Fencing and boundary security – to approve a plan
 - c. St Martin's Churchyard: to approve works to an area of the churchyard path
16. **Events** – To receive any updates regarding proposed events
- a. Exning Fete 2027 – to approve 24th July 2027 as the next fete date
 - b. Christmas Tree Lights Switch-on – Sunday 29th November 2026
 - c. Action Day for new forest path (Chancery Park/Recreation Ground – date to be decided
17. **Environmental Matters:** To receive any update and discuss matters relating to the environment not on this agenda for discussion only
18. **Exning Recreation Ground:** To approve a plan for the progression of the refurbishment of the recreation ground play equipment and access
19. **Agenda Items:** To note items for consideration at the next meeting (October 2026)
20. **Date of the next meeting:** Wednesday 14th October 2026, 7.00pm in the Exning Community Church Hall

CONFIDENTIAL (if required)

21. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public & press to be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information relating to individuals and contracts
22. **Staffing:** To discuss staffing matters & authorise any actions
23. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ...*CE Whitaker*... **Date:** 11th September 2026