MINUTES of the ORDINARY Meeting of Exning Parish Council held on Wednesday 23rd September 2026 at 7.00pm at Exning Community Church Hall

PRESENT: Parish Councillors L Morgan (Chair), R Cizevsky, B Grzech, A Hall, C Ireland, J London, A Zitoun. Also in attendance: SCC Cllr A Burton (departed 7.25pm), C Whitaker (Parish Clerk), EPC Village Keeper (departed 7.42pm).
PUBLIC FORUM: No members of the public present.

1.09/26: CHAIR'S WELCOME and APOLOGIES FOR ABSENCE: [LGA 1972, sch12, p40]

a. To receive apologies: Cllr L Morgan opened the meeting at 7.00pm. Apologies received from Cllrs J Hall and Schosland.

b. To approve apologies from members: Apologies for Exning Parish Councillors were approved. (JL/AH)

2.09/26: COMMUNITY POLICING TEAM REPORT: To receive report from the Community Policing Team (CPT): [EPC Standing Order 24]. A newsletter report was received and is appended to these minutes under Appendix B.

3.09/26: COUNCILLOR REPORTS: [EPC Standing Order 24]

a. **Suffolk County Councillor, Andrew Burton –** Cllr Burton reported regarding the defeat of LGR, meaning that District Council elections will now take place in May 2027. The cycle route – a meeting with Burwell PC, Cambs CC team and Suffolk CC officers – ready to sign before Christmas – SCC Highways will be dealing with vegetation overgrowth near the Burwell Road bridge site – the area will become a 40 MPH zone and the path will be a cycle and footway which horses can use, but will not be a bridleway. Liaison with Belport Estates regarding hedge cutting in areas of the village under its responsibility. Stakeholder meetings and school meetings. The village pedestrian crossings are to be painted before the end of September. Liaison with community bus company to try to get a service to Gibson Close. Councillors raised the matter of electric scooters on Chancery Park: this will be passed to the police for action and an article for the newsletter will be requested. AB/ CLERK

Councillor Burton left the meeting at 7.25pm.

b. West Suffolk Councillor, Jon London – Cllr London reported regarding LGR – all decisions have been retracted, and the default status continues to be WSC and SCC. He continues on the Grants Advisory Working Party and has attended the third meeting of the Local Plan Working Group.

4.09/26: DECLARATIONS OF INTEREST: [Localism Act 2011, ss.31and33]

a. Councillors are invited to raise any declarations of interest concerning items on the agenda: No declarations made.

b. To Consider any Requests for Dispensation: None received.

5.09/26: MINUTES OF THE ORDINARY MEETING OF EXNING PARISH COUNCIL HELD ON 22nd JULY 2026: [LGA 1972, Sch12, p41(4)]

a. To consider and adopt the minutes as a true record of the proceedings: The minutes were approved, with no amendments, and were signed by the Chair. (LM/BG)

b. To consider any matters arising from the minutes which are not on this agenda: None.

FINANCE and ADMINISTRATION

6.09/26: FINANCE REPORT: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. To receive the report for July/August 2026: The finance report for July/August 2026 was noted.

b. To receive the Current Financial Position from the Clerk: The financial position was reported as £262,063 at 23/9/26.

7.09/26: SUBMISSION OF SCHEDULES OF RECEIPTS and PAYMENTS: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. Approval of receipt and payment schedules for August/September 2026: The receipt and payment schedules for August/September 2026 were approved and are appended to these minutes under Appendix A. (LM/AH)

b. Authorisation of receipts and payments for the current month: The September 2026 confidential and non-confidential payments and receipts were scrutinised and authorised by Cllr Morgan.

c. Confirmation of electronic payments for the previous month: The electronic payments for August 2026 were confirmed against the bank statements by Cllr Morgan.

8.09/26: BANK STATEMENTS: Confirmation that the August 2026 bank statement balances and related bank reconciliation have been scrutinised and approved: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]. The bank statements and bank reconciliations for August 2026 were confirmed as being in balance by Cllr Morgan.

9.09/26: YOUTH PARISH COUNCIL: To discuss and consider youth involvement in the Parish Council: This item will be brought back to the October agenda. AZ

10.09/26: OTHER ADMINISTRATIVE MATTERS:

a. To receive the Chair's Report: Cllr Morgan had no report.

b. To receive the Clerk's Report: The Clerk reported that the Church Street bus shelter has now been replaced

by SCC and that the new village sign for Cotton End has been delivered. Costs for a flint plinth will be investigated. CLERK

c. To receive the Village Keeper's Report: The Village Keeper reported that 4,000 whips and 21 trees on Chancery Park Phase 2 are dead and asked about a plan for the Old Cemetery grounds.

The Village Keeper left the meeting at 7.42pm.

d. To receive Correspondence: None received. *Copies of correspondence received may be requested from the Clerk.*

e. To consider Section 137 requests: [LGA1972, s.137]. An application was received from ENRA and funding of £400 was agreed with a condition that they host an educational stall at the village fete on 24/7/27. (AH/JL)

f. To receive a report from the Media Working Group: [LGA1972, s.142] Current issue being distributed. Next issue is moving from Publisher to Affinity software and need to plan ahead in order to get the November edition out in time. There is a query regarding the website display which will be followed up with the provider. CLERK / Media WG

PLANNING

11.09/26: REPORT: To receive and authorise the August/September 2026 report from the Planning Working Group: [Town and Country Planning Act 1990, Sched. 1, para. 8] The planning report was received and approved. (LM/BG) CLERK

Agenda Item 11a: RESPONSES TO PLANNING APPLICATIONS BY EPC CLERK

DC/26/1360/TCA	Harraton Villa, Chapel Street, Exning Application for tree work in a conservation area	EPC – NO OBJECTION WSC – PENDING CONSIDERATION

Agenda Item 11b: RESPONSES TO PLANNING DECISIONS BY WSC

DC/26/01984/FUL	Phase 2B, Chancery Park, land south of Burwell Road, Exning 17 dwellings, associated access, garaging and ancillary works	EPC – EXTENDED COMMENT SUBMITTED WSC – PENDING CONSIDERATION
DC/26/0913/TCA	Exeter Stables, Church Street, Exning Application for tree work in a conservation area – to fell 5 trees	EPC – OBJECTION to felling of trees WSC – NO OBJECTION BY WSC
DC/26/0864/LB	Exning House, Gainsborough Wing, Cotton End Road, Exning Application for listed building consent – a) remove broken and jammed flue, b) restore brickwork	EPC – NO OBJECTION WSC – APPLICATION APPROVED
DC/26/0888/TCA	42A Church Street, Exning Application for tree work in a conservation area	EPC – NO OBJECTION WSC – NO OBJECTION BY WSC
DC/26/1002/TPO	Regal Lodge, Swan Lane, Exning Application to fell three trees subject to a preservation order	EPC – OBJECTION to felling of trees WSC – APPLICATION APPROVED
DC/26/0945/FUL	Hill Farm, Burwell Road, Exning Full application – change of use to provide café/restaurant with access and parking	EPC – NO OBJECTION WSC – PENDING CONSIDERATION
DC/26/1049/TCA	Harraton Cottages, 1 Ducks Lane, Exning Application for tree work in a conservation area, including felling two trees	EPC – OBJECTION to felling of trees WSC – NO OBJECTION BY WSC

12.09/26: CHANCERY PARK: [Town and Country Planning Act 1990, Sched. 1, para. 8]

a. To receive an update regarding the Phase 1 adoption: No further update.

b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park: In process.

c. To discuss any other Chancery Park matters: Reports of ASB regarding swale areas in Phase 1. Query about the proposed pre-school building on Phase 2.

PUBLIC REALM

13.09/26: REPORT: To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only: Cllrs to walk village to survey salt-grit bins status and report back to Clerk.

14.09/26: TRAFFIC MATTERS: To receive an update regarding speeding and other traffic issues within the village: [Road Traffic Regulations Act 1984] Speed surveys for the village to assess for a possible 20MPH zone will be carried out by SCC Highways in October/November – paid for by SCC Cllr Burton and Exning Parish Council. AH/BG

15.09/26: CEMETERY AND CHURCHYARD: To receive a report and authorise actions regarding Cemetery and Churchyard matters: [LGA 1972, ss 214-215].

a. **Lacey's Lane Cemetery:** No matters.
b. **Exning Road Old Cemetery: i) Update on Cemetery Lodge:** Initial contact will be made by the Clerk to the private owner. **ii) Update on water supply to cemetery:** Application in progress. **iii) Fencing and boundaries:** Following a site visit, a schedule of clearance will be carried out over winter and a plan to replace a section of hedging was approved. [AH/JL] CLERK
c. **St Martin's Churchyard:** A section of pathway which has collapsed will be repaired by Meads Construction as soon as possible for £2,850. [CI/RC] VK

CLERK

16.03.26: EVENTS: To receive updates and discuss the following events: [LGA 1972, s145]

a. **Village Fete 2027** – 24/7/27 – Confirmation of the 2027 date. [AH/JL]
b. **Christmas Tree Light Switch-on** – 29/11/2026 – all arrangements same as previous years.
c. **Action Day for new forest path (Chancery Park/Recreation Ground)** – date tbc.
d. **Remembrance Sunday** – 8/11/26 – Cllr Grzech to lay wreath. Cllr London will be laying the WSC wreath. Two councillors extra to be available for management of the public area with the Clerk and Village Keeper. Clerk/VK /Cllrs

17.09/26: ENVIRONMENTAL MATTERS: To receive any updates: [Environment Act 2021] No matters.

18.09/26: EXNING RECREATION GROUND: To approve a plan for the progression of the refurbishment of the recreation ground play equipment and access: [Public Health Act 1875, S.164]. Due to delay, further public information/liaison is required. An assembly at the primary school to be arranged with other media (newsletter, socials, flyers and posters, parent mail at school). Updated quotes from the contractors to be requested. The PWLB loan application process for a £120,000 will be expedited. CLERK

19.09/26: AGENDA ITEMS: To note additional items for consideration at the next meeting (October 2026): Council Vehicle arrangement. Draft Budget 2027/2028 presentation. PWLB application.

20.09/26: DATE OF THE NEXT MEETING: The next Parish Council Meeting will be held on Wednesday 14th October 2026; 7pm in the Exning Community Church Hall.

21.09/26: CONFIDENTIAL MATTERS: To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information: No confidential section required.

22.09/26: STAFFING: To discuss staffing matters: [LGA 1972, s.112] Not applicable.

23.09/26: OTHER CONFIDENTIAL MATTERS: To discuss and authorise any actions: Not applicable.

Chair, Cllr L Morgan, closed the meeting at 9.00pm.

APPENDIX A: RECEIPT AND PAYMENT SCHEDULES FOR AUGUST/SEPTEMBER 2026

RECEIPTS LIST - AUGUST/SEPTEMBER 2026 - NON-CONFIDENTIAL RECEIPTS		
Supplier	**Description**	**Gross Amount**
CASH	Fete Cash Donations	£686.25
Toni's Ices	Fete Donation	£100.00
Southgate of Newmarket	Burial Fees	£614.00
CCLA	CCLA Account reinvestment amount	£566.44
CT	Ashes interment fees	£377.00
Barclays Bank	Interest on Savers account	£75.00
Southgate of Newmarket	Burial Fees	£1,139.00
JW	Transfer of Exclusive Rights fee	£264.00
Ivett & Reed	Memorial fees	£131.00
Co-op Funeralcare	Burial Fees	£614.00
CCLA	CCLA Account reinvestment amount	£838.78
SR	Burial Fees	£301.00

Barclays Bank	Interest on Savers account	£184.88
Ivett & Reed	Memorial fees	£131.00
PAYMENTS LIST - AUGUST/SEPTEMBER 2026 - NON-CONFIDENTIAL PAYMENTS		
Supplier	**Description**	**Gross Amount**
Community Heartbeat Trust	Defibrillator supplies	£732.01
Level-Up Printing	Exning Fete poster A1	£102.00
Melissa Eylisha Maccloughlin	Exning Fete donation	£100.00
Richards Medical	Exning Fete First Aid	£250.00
E Konig	Exning Fete entertainment	£370.00
Northgate Vehicle Hire	Vehicle hire	£581.95
UK Fuel Radius	Fuel Card	£149.34
FLOK(IT Genetics Ltd)	Website Management	£900.00
J Jones	Grave Digging fees	£470.00
Reimbursements	various	£732.01
Anglian Water	Water bill - Lacey's Lane Cemetery	£22.22
Information Commissioner's Office	ICO annual registration fee	£47.00
H Signs	Village sign for Cotton End	£1,300.00
Northgate Vehicle Hire	Vehicle hire	£581.95
TH Tree Surgery	Old Cem hedge removal and stump grinding	£2,520.00
J Jones	Grave Digging fees	£850.00
Mead Construction Ltd	Cemetery waste removal	£600.00
White Christmas Designs Ltd	Christmas Tree decorators deposit fee	£828.00
UK Fuel Radius	Fuel Card	£160.48
Anglian Water	New connection survey for Old Cemetery	£1,096.00
E.ON	Electricity fees (2 meters)	£109.67

APPENDIX B: CPT report – September 2026

Crime and Patrol Activity in 2026 (1 January to 20 September 2026)

76 offences have been recorded in Exning during 2026. This represents a 30% reduction compared with the same period in 2025, when 109 offences were recorded.

167 Pulse Patrols have been conducted in Exning during 2026. This is broadly in line with the same period in 2025 (171 patrols), indicating a continued and consistent police presence within the village.

Crime Trends: Last 12 Months

Compared with the Previous 12 Months

For the 12-month period ending August 2026, overall recorded crime in Exning decreased by 16% compared with the preceding 12 months.

While most offence categories saw reductions, increases were recorded in:

Vehicle Offences

Arson and Criminal Damage

Miscellaneous Crimes Against Society

Theft

The largest contributor to the overall reduction was a decline in Violence Against the Person, following an apparent increase in this category during the previous reporting period. Significant percentage reductions were also seen in Possession of Weapons, Robbery, Sexual Offences and Public Order offences, although these were based on relatively low offence numbers.

Compared with the Long-Term Average

Compared with the long-term average, overall crime in Exning was 9% lower during the last 12 months.

Most offence categories recorded lower levels than the long-term average. The exceptions were:

Burglary, which increased by four offences (+69%)

Arson and Criminal Damage, which remained unchanged

Theft, which also remained unchanged

Summary

Overall, Exning has experienced a continued reduction in crime during 2026, with recorded offences significantly lower than both the previous year and the long-term average. Police visibility has remained consistent through regular Pulse Patrols. Whilst most crime categories have reduced, increases in burglary, vehicle offences, theft, and criminal damage will continue to be monitored and addressed through local policing activity.