MINUTES of the ORDINARY Meeting of Exning Parish Council held on Wednesday 22nd July 2026 at 7.00pm at Exning Community Church Hall

PRESENT: Parish Councillors L Morgan (Chair), B Grzech, A Hall, C Ireland, J London, K Schosland, A Zitoun. Also in attendance: SCC Cllr A Burton (arrived 7.08pm), C Whitaker (Parish Clerk). One member of the public.

PUBLIC FORUM: No public contribution made.

1.07/26: CHAIR'S WELCOME and APOLOGIES FOR ABSENCE: [LGA 1972, sch12, p40]

a. To receive apologies: Cllr L Morgan opened the meeting at 7.00pm. Apologies received from Cllrs Cizevsky and J Hall.

b. To approve apologies from members: Apologies for Exning Parish Councillors were approved. (JL/BG)

2.07/26: COMMUNITY POLICING TEAM REPORT: To receive report from the Community Policing Team (CPT): [EPC Standing Order 24]. A newsletter report was received and is appended to these minutes under Appendix B.

3.07/26: COUNCILLOR REPORTS: [EPC Standing Order 24]

a. Suffolk County Councillor, Andrew Burton – Cllr Burton reported regarding being part of the SCC Cabinet Whip Team, the Exning to Burwell Cycle Path, the Community Transport Bus route, A14 acoustic barrier at Brickfield Cottage after the removal of trees during recent drainage works and the issue of illegal and dangerous electric scooters in the village.

Councillor Burton left the meeting at 7.30pm.

b. West Suffolk Councillor, Jon London – Cllr London reported regarding the Chancery Park Phase 1 adoption, FaceBook posting on the new waste collection system, WSC Extra-Ordinary meeting for the RAF Barnham decision (large asylum camp), Local Plan meetings, the Burwell Heath Road chicken shed application and the Thriving Community Fund opening. Cllr London also informed that SCC had reversed the pervious Climate Crisis statement and that the judicial review process of the Local Government Reorganisation, instigated by that administration, is underway.

4.07/26: DECLARATIONS OF INTEREST: [Localism Act 2011, ss.31and33]

a. Councillors are invited to raise any declarations of interest concerning items on the agenda: No declarations made.

b. To Consider any Requests for Dispensation: None received.

5.07/26: MINUTES OF THE ORDINARY MEETING OF EXNING PARISH COUNCIL HELD ON 24th JUNE 2026: [LGA 1972, Sch12, p41(4)]

a. To consider and adopt the minutes as a true record of the proceedings: The minutes were approved, with no amendments, and were signed by the Chair. (LM/BG)

b. To consider any matters arising from the minutes which are not on this agenda: None.

FINANCE and ADMINISTRATION

6.07/26: FINANCE REPORT: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. To receive the report for June 2026: The finance report for June 2026 was noted.

b. To receive the Current Financial Position from the Clerk: The financial position was reported as £121,942.00 at 22/7/26.

7.07/26: SUBMISSION OF SCHEDULES OF RECEIPTS and PAYMENTS: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. Approval of receipt and payment schedules for July 2026: The receipt and payment schedules for July 2026 were approved and are appended to these minutes under Appendix A. (BG/JL)

b. Authorisation of receipts and payments for the current month: The July 2026 confidential and non-confidential payments and receipts were scrutinised and authorised by Cllr Schosland.

c. Confirmation of electronic payments for the previous month: The electronic payments for June 2026 were confirmed against the bank statements by Cllr Schosland.

8.07/26: BANK STATEMENTS: Confirmation that the June 2026 bank statement balances and related bank reconciliation have been scrutinised and approved: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]. The bank statements and bank reconciliations for June 2026 were confirmed as being in balance by Cllr Schosland.

9.07/26: YOUTH PARISH COUNCIL: To discuss and consider youth involvement in the Parish Council: This would be an entirely non-statutory role, run by the Parish Council; taking the form of some consultation with the age group 14-17 years. Also, a possibility of liaison with the Exning Primary School councillors – with attendance circa. four times per annum at the Parish Council Meetings. Cllr Zitoun will write a business case for young people's work in Newmarket and Exning schools to bring to the September agenda. Cllr Ireland will liaise with the primary school when necessary. (AK/LM) AZ CI

10.07/26: EXNING NEW RIVER ASSOCIATION: To receive a request for onward funding: The request was

for website and insurance costs, estimated at £550 per annum. After discussion, it was decided not to approve this request for ongoing funding: May 2027 brings a new administration and funding requests for future years must be made within those years. The Parish Council does not have enough grant budget available to cover £550 in the current financial year. ENRA could apply for some Section 137 funding from this current budget to be considered. In addition, the budget process for 2027-2028 could include provision for environmental matters which may be considered for funding. [LM/KS] CLERK

11.07/26: OTHER ADMINISTRATIVE MATTERS:

a. To receive the Chair's Report: Cllr Morgan reported a meeting and village review with County Cllr Burton and the Highways Engineer from SCC Highways regarding a possible application for a 20MPH zone.

b. To receive the Clerk's Report: The Clerk reported that the ANPR rotation includes Windmill Hill on 19/10/26, the bus shelter installation on Church Street is imminent, the new village sign for Cotton End is being manufactured, the agreed balances have been transferred into the CCLA account and Barclays current account, the new Clerk phone number is 01638 311012.

c. To receive the Village Keeper's Report: The Village Keeper was not present.

d. To receive Correspondence: Rumbles Fish Bar has applied for a pavement licence for two picnic tables outside the premises. *Copies of correspondence received may be requested from the Clerk.*

e. To consider Section 137 requests: [LGA1972, s.137]. No submissions received.

f. To receive a report from the Media Working Group: [LGA1972, s.142] Deadline for next issue is now 31/7/26, having been extended to include a Fete article.

PLANNING

12.07/26: REPORT: To receive and authorise the July 2026 report from the Planning Working Group: [Town and Country Planning Act 1990, Sched. 1, para. 8] The planning report was received and approved. (LM/BG)

Agenda Item 12a: RESPONSES TO PLANNING APPLICATIONS BY EPC CLERK

DC/26/1002/TPO	Regal Lodge, Swan Lane, Exning Application to fell three trees subject to a preservation order	EPC – OBJECTION to felling of trees WSC – PENDING CONSIDERATION
DC/26/0945/FUL	Hill Farm, Burwell Road, Exning Full application – change of use to provide café/restaurant with access and parking	EPC – NO OBJECTION WSC – PENDING CONSIDERATION
DC/26/1049/TCA	Harraton Cottages, 1 Ducks Lane, Exning Application for tree work in a conservation area, including felling two trees	EPC – OBJECTION to felling of trees WSC – PENDING CONSIDERATION

Agenda Item 12b: RESPONSES TO PLANNING DECISIONS BY WSC

DC/26/0274/HH	3 King's Court, Oxford Street, Exning Householder Application – extension to front porch; single storey rear extension	EPC – NO OBJECTION WSC – APPROVE APPLICATION
DC/26/01984/FUL	Phase 2B, Chancery Park, land south of Burwell Road, Exning 17 dwellings, associated access, garaging and ancillary works	EPC – EXTENDED COMMENT SUBMITTED WSC – PENDING CONSIDERATION
DC/26/0913/TCA	Exeter Stables, Church Street, Exning Application for tree work in a conservation area – to fell 5 trees	EPC – OBJECTION to felling of trees WSC – PENDING CONSIDERATION
DC/26/0864/LB	Exning House, Gainsborough Wing, Cotton End Road, Exning Application for listed building consent – a) remove broken and jammed flue, b) restore brickwork	EPC – NO OBJECTION WSC – PENDING DECISION
DC/26/0888/TCA	42A Church Street, Exning Application for tree work in a conservation area	EPC – NO OBJECTION WSC – PENDING DECISION

13.07/26: CHANCERY PARK: [Town and Country Planning Act 1990, Sched. 1, para. 8]

a. To receive an update regarding the Phase 1 adoption: Two factsheets for the care and maintenance of swales/SUDs were received as information.

b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park: Cllr London and Clerk to liaise regarding the application form. JL / CLERK

c. To discuss any other Chancery Park matters: Wild vegetation is occurring on Phase 1 SUDs: maintenance

should be happening twice a year. Fencing is unmaintained. Phase 2 – Persimmon will handover to the management company/residents association. All the dead trees will be removed/replaced. The Parish Council could be authorised to plant the new trees and be responsible once the site is fully commissioned.

PUBLIC REALM

14.07/26: REPORT: To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only: No matters.

15.07/26: TRAFFIC MATTERS: To receive an update regarding speeding and other traffic issues within the village: Speed surveys for the village to assess for a possible 20MPH zone will be quoted for by SCC Highways.

16.07/26: CEMETERY AND CHURCHYARD: To receive a report and authorise actions regarding Cemetery and Churchyard matters: [LGA 1972, ss 214-215].

a. Lacey's Lane Cemetery: No matters.

b. Exning Road Old Cemetery: i) Update on Cemetery Lodge: awaiting legal consultation. **ii) Update on water supply to cemetery:** The cost for the application now stands at £1,097, with a further c. £5K on installation. CLERK

c. St Martin's Churchyard: A section of pathway which has collapsed will be repaired. CLERK

17.03.26: EVENTS: To receive updates and discuss the following events: [LGA 1972, s145]

a. Village Fete 2026 – 25/7/26 A fete meeting was held prior to the council meeting to finalise details. The date for the 2027 fete is 24/7/27.

b. Christmas Tree Light Switch-on – 29/11/2026 – all arrangements same as previous years.

c. Action Day for new forest path (Chancery Park/Recreation Ground) – date tbc.

18.07/26: ENVIRONMENTAL MATTERS: To receive any updates: A water butt will be attached to the Fire Engine Hut. VK

19.07/26: AGENDA ITEMS: To note additional items for consideration at the next meeting (September 2026): None.

20.07/26: DATE OF THE NEXT MEETING: The next Parish Council Meeting will be held on Wednesday 23rd September 2026; 7pm in the Exning Community Church Hall.

21.07/26: CONFIDENTIAL MATTERS: To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information: No confidential section required.

22.07/26: STAFFING: To discuss staffing matters: [LGA 1972, s.112] Not applicable.

23.07/26: OTHER CONFIDENTIAATTERS: To discuss and authorise any actions: Not applicable.

Chair, Cllr L Morgan, closed the meeting at 8.50pm.

MINUTES of the ORDINARY Meeting of Exning Parish Council
held on Wednesday 22nd July 2026 at 7.00pm at Exning Community Church Hall

APPENDIX A: RECEIPT AND PAYMENT SCHEDULES FOR JULY 2026

RECEIPTS LIST - JULY 2026 - NON-CONFIDENTIAL RECEIPTS		
Supplier	**Description**	**Gross Amount**
CCLA	PSDF reinvestment on investment	£332.60
Ivett & Reed	Memorial application	£66.00
HMRC	VAT Refund - Q2	£2,207.86
		£2,606.46
PAYMENTS LIST - JULY 2026 - NON-CONFIDENTIAL PAYMENTS		
Supplier	**Description**	**Gross Amount**
Flagship Homes	Storage	£197.04
Exning Community Church Hall	Hall Hire	£345.00
Newmarket Town Council	Room Hire	£15.00
Clear Insurance Management	Annual Insurance preimium	£1,657.38
Westcotech Ltd	Batteries for speed indicator devices	£462.60
Level Up Print Ltd	Banner printing for Fete	£162.00
Vertas Group Ltd	Grass cutting - recreation ground	£496.57
UK Fuel Radius	Fuel Card	£82.91
Exning Tennis Club	Small grant	£600.00
Northgate Vehicle Hire	Vehicle hire	£581.95
Reimbursements	Various	£300.00
Latta Hire Ltd	Fete - toilet hire	£490.56
Petty Cash	Various	£149.26
		£5,540.27

APPENDIX B: CPT report for Newsletter – July 2026

Community Policing Team Update – August

As we enjoy the summer months, we'd like to remind residents to take simple steps to keep themselves, their homes and their vehicles safe.

Lock doors, windows, sheds and garages, even when you're at home.

Remove valuables from vehicles and always lock them when unattended.

Be cautious of unexpected emails, texts and phone calls asking for personal or banking details.

Look out for neighbours who may be away on holiday and report anything suspicious.

Reporting Crime – Choosing the Right Channel

Call 999 if a crime is happening now, someone is in immediate danger, or a suspect is at the scene.

Call 101 for non-emergency crimes, anti-social behaviour, or to provide information to police.

Report online via the Suffolk Constabulary website for many non-emergency matters, including theft, criminal damage, anti-social behaviour and suspicious activity. Online reporting is often the quickest and most convenient way to contact us when there is no immediate risk.

Report fraud and cybercrime to Report Fraud at www.reportfraud.police.uk or by calling 0300 123 2040

Suffolk Connected

Have you signed up to Suffolk Connected? This free service from Suffolk Constabulary provides local policing updates, crime prevention advice, details of community events and opportunities to tell us about issues affecting your area. It's a great way to stay informed about what's happening in your community and how your local policing team is responding. You can sign up by searching "Suffolk Connected" online.

By working together, staying vigilant and reporting concerns through the correct channels, we can help keep Exning a safe place to live, work and visit.

Your Community Policing Team