MINUTES of the ORDINARY Meeting of Exning Parish Council held on Wednesday 24th June 2026 at 7.00pm at Exning Community Church Hall

PRESENT: Parish Councillors L Morgan (Chair), B Grzech, A Hall, J Hall, C Ireland, K Schosland. Also in attendance: SCC Cllr A Burton, PCs N Chapman and Katy Lyon (Community Policing Team), C Whitaker (Parish Clerk), S Mayes (EPC Village Keeper). Two members of the public.

PUBLIC FORUM: A resident of Lacey's Lane enquired about possible village sign or other signage to encourage a reduction in speed for incoming traffic. Could a traffic survey regarding the number of vehicles be done? Cllrs discussed that it may be possible to get schoolchildren involved in designing signage. Highways will be contacted regarding a survey.

The member of public left the meeting at 7.05pm.

1.06/26: CHAIR'S WELCOME and APOLOGIES FOR ABSENCE: [LGA 1972, sch12, p40]

a. To receive apologies: Cllr L Morgan opened the meeting at 7.05pm. Apologies received from Cllrs Cizevsky, London and Zitoun.

b. To approve apologies from members: Apologies for Exning Parish Councillors were approved. (LM/AH)

2.06/26: COMMUNITY POLICING TEAM REPORT: To receive report from the Community Policing Team (CPT): [EPC Standing Order 24]. PC Chapman reported on statistics for businesses support required compared to last year is down by 20%. Pulse patrols (minimum 15 minutes visits) for Exning were 108. Time spent at Exning Primary School talking about healthy relationships and consent. Time spent with Beaver Scouts looking at parking issues – it is likely that pavement parking will soon be criminalised; Civil Parking Enforcement Officers can then act on this. He confirmed that he will attend the Exning Fete 2026.

PCs Chapman and Lyon left the meeting at 7.12pm.

3.06/26: COUNCILLOR REPORTS: [EPC Standing Order 24]

a. Suffolk County Councillor, Andrew Buront – Cllr Burton reported regarding Highway matters – 20MPH in centre/core of village, speed surveys throughout areas of village which will be funded partially via his Locality Budget and partially by liaising with the Parish Council, extension of 30MPH on Windmill Hill to Nursery Cottage area and a 40MPH buffer along the A142. The two pedestrian crossings have been assessed and will be repainted, along with some yellow lines which are requiring re-lining. Residents parking at Princes Close is any issue where taxis and parents use the area at school drop-off and pick-up times – he will reinstate the signage in the area. The crater in the woodlands off Chancery Park has been filled in by Belport Estates and there will be some tree surgery and hedge cutting carried out soon. He is looking into the possibility of clearing Burwell Corner vegetation up to and beyond the lay-by. He has visited Exning Court, George Gibson Close and Landwade House and would like to see the community bus including George Gibson Close on its route. The matters of a footpath to link Nursery Cottages to The Highlands was raised by Cllr Grzech and the Chancery Park Stepping Stones relocation plans. Cllr Burton questioned whether that site was sufficient for the pre-school's needs now and said that all options for possible sites would be looked at again and that the Parish Council, SCC and WSC must work together for this. He will be meeting with Burwell Parish Council and SCC and hopes to have a plan soon for the completion of a cycle path on Burwell Road.

b. West Suffolk Councillor, Jon London – Cllr London did not attend the meeting but had submitted a report – he had the first meeting at WSC of the Local Plan Working Group and is working on several bits of private casework.

4.06/26: DECLARATIONS OF INTEREST: [Localism Act 2011, ss.31and33]

a. Councillors are invited to raise any declarations of interest concerning items on the agenda: Cllr Schosland declared an 'other' interest in item 13e and will leave the room for any relevant vote.

b. To Consider any Requests for Dispensation: None received.

5.06/26: MINUTES OF THE ANNUAL MEETING OF EXNING PARISH COUNCIL HELD ON 13th MAY 2026: [LGA 1972, Sch12, p41(4)]

a. To consider and adopt the minutes as a true record of the proceedings: The minutes were approved, with no amendments, and were signed by the Chair. (KS/CI)

b. To consider any matters arising from the minutes which are not on this agenda: None.

FINANCE and ADMINISTRATION

6.06/26: FINANCE REPORT: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. To receive the report for May 2026: The finance report for May 2026 was noted.

b. To receive the Current Financial Position from the Clerk: The financial position was reported as £278,976.00 at 24/6/26.

7.06/26: SUBMISSION OF SCHEDULES OF RECEIPTS and PAYMENTS: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]

a. Approval of receipt and payment schedules for May and June 2026: The receipt and payment schedules for May and June 2026 were approved and are appended to these minutes under Appendix A. (BG/JH)

b. Authorisation of receipts and payments for the current month: The May and June 2026 confidential and non-confidential payments and receipts were scrutinised and authorised by Cllr Morgan.

c. Confirmation of electronic payments for the previous month: The electronic payments for May 2026 were confirmed against the bank statements by Cllr Morgan.

8.06/26: BANK STATEMENTS: Confirmation that the May 2026 bank statement balances and related bank reconciliation have been scrutinised and approved: [Accounts and Audit Regulations 2015 (SI 2015/234), reg3]. The bank statements and bank reconciliations for May 2026 were confirmed as being in balance by Cllr Morgan.

9.06/26: INVESTMENT: To consider the transfer of an amount into the CCLA PSDF account: [Local Government Act 203, s15(1)(a)]. To maximise monthly income on the CCLA account, it was agreed:

a. To transfer £150,000.00 from the Council's Barclays Business Premium account to the CCLA PSDF account.
b. To transfer the balance of the Council's Barclays Business Premium account to the Barclays Current Community Account. — CLERK
c. To close the Council's Barclays Business Premium account.
d. To maintain the Council's Barclays Current Community Account above £5,000 at all times.

10.06/26: ANNUAL INTERNAL AUDIT: To receive comments in response to the AIAR 2025/2026: [Accounts & Audit Regulations 2015 (SI 2015/234) reg5] Responses from the Clerk addressing the comments from the SALC AIAR were received and noted by Council.

11.06/26: YOUTH PARISH COUNCIL: To discuss and consider youth involvement in the Parish Council: This item was deferred to the next agenda in the absence of Cllr London. — Agenda

12.06/26: CONSULTATION: To consider a response to the West Suffolk Council Public Space Protection Order and Dog Exclusion Zone Consultation 2026: The Parish Council will apply for a dog exclusion zone for the small play area on Chancery Park Phase 1. — CLERK

13.06/26: OTHER ADMINISTRATIVE MATTERS:

a. To receive the Chair's Report: Cllr Morgan reported a meeting with SCC Cllr Burton, along with Cllr Schosland and the Clerk and a comprehensive list of village matters were discussed. There are three derelict areas of concern in and near the village – Brickfield Stud, The Rosery, the Methodist Church. There is still a potential need for Exning to have a Neighbourhood Plan. The Clerk will get some updated information from West Suffolk Council.

b. To receive the Clerk's Report: The Clerk reported regarding training for the Village Keeper regarding Play Area Safety and the Highways Self-help scheme. — VK

c. To receive the Village Keeper's Report: The Village Keeper reported regarding the sale of Cemetery Lodge and the lack of a water supply in the Old Cemetery. A new crockery stand will be needed for the Fete china smash stand. A resident had requested more bins on the recreation ground. Broken drinks glasses in the play area is a problem – we will put up a sign. SCC had done weed spraying with a quad bike which had sprayed near the river and had also sprayed some plants – Cllr Burton will ask SCC not to spray in Exning going forward. — Cllr Burton

The Village Keeper and Cllr Burton left the meeting at 8.10pm.

d. To receive Correspondence: Kingsway Solar Project update. Exning Tennis Club poster. *Copies of correspondence received may be requested from the Clerk.*

e. To consider Section 137 requests: [LGA1972, s.137]. Exning Tennis Club application was received for funding for work to stabilise the playing surface of the courts. *Cllr Schosland left the room for the discussion and vote.* A grant will be awarded at £600.00. — CLERK

f. To receive a report from the Media Working Group: [LGA1972, s.142] August is the next newsletter issue date. Website training for Clerk and Vice Chair is pending. Social media is ongoing.

g. To review council subscriptions to Other Bodies and approve: [LGA 1972, s143] The updated list of subscription to Other Bodies for 26/27 was received and approved. (CI/LM)

h. To receive an amended meeting schedule for May 2026 – May 2027: [LGA1972, Sched. 12, Part II, parag. 8(1)] The amended meeting schedule for May 2026 – May 2027 was received and approved and is appended to these minutes under Appendix B. (KS/BG)

PLANNING

14.06/26: REPORT: To receive and authorise the June 2026 report from the Planning Working Group: [Town and Country Planning Act 1990, Sched. 1, para. 8] The planning report was received and approved. (BG/JH)

Agenda Item 14a: RESPONSES TO PLANNING APPLICATIONS BY EPC — CLERK

DC/26/0913/TCA	Exeter Stables, Church Street, Exning Application for tree work in a conservation area – to fell 5 trees	EPC – OBJECTION to felling of trees WSC – PENDING CONSIDERATION
DC/26/0864/LB	Exning House, Gainsborough Wing, Cotton End Road, Exning	EPC – NO OBJECTION WSC – PENDING CONSIDERATION

	Application for listed building consent – a) remove broken and jammed flue, b) restore brickwork	
DC/26/0888/TCA	42A Church Street, Exning Application for tree work in a conservation area	EPC – NO OBJECTION WSC – PENDING CONSIDERATION
Agenda Item 14b: RESPONSES TO PLANNING DECISIONS BY WSC		
DC/26/0274/HH	3 King's Court, Oxford Street, Exning Householder Application – extension to front porch; single storey rear extension	EPC – NO OBJECTION WSC – PENDING CONSIDERATION
DC/26/01984/FUL	Phase 2B, Chancery Park, land south of Burwell Road, Exning 17 dwellings, associated access, garaging and ancillary works	EPC – EXTENDED COMMENT SUBMITTED WSC – PENDING CONSIDERATION
DC/26/0549/TCA	Sunningdale, Windmill Hill, Exning Application for tree work in a conservation area	EPC – NO OBJECTION WSC – NO OBJECTIONS RECEIVED

15.06/26: PLANNING STATEMENT: To consider an update to the Parish Council's statement for larger developments: [Town and Country Planning Act 1990, Sched. 1, para. 8] The historical standard objection statement for applications for over ten dwellings will be removed. All applications will be considered individually, and any objections will be in line with material considerations. (AH/BG)

16.06/26: CHANCERY PARK: [Town and Country Planning Act 1990, Sched. 1, para. 8]

a. To receive an update regarding the Phase 1 adoption: The matter of the care of the swales was raised. Advice will be sought in advance of any agreement. — CLERK

b. To receive an update regarding a proposed footpath link between Exning Recreation Ground and Chancery Park: No update.

c. To discuss any other Chancery Park matters: There has been some vandalism to the nearby woodland.

PUBLIC REALM

17.06/26: REPORT: To receive a report from the Public Realm Working Group regarding matters not on this agenda for discussion only: Cllr Hall had visited the grit bins and reported that some grit was hardened. The Village Keeper will be asked to check and loosen if, necessary, in autumn. — VK

18.06/26: TRAFFIC MATTERS: To receive an update regarding speeding and other traffic issues within the village: SCC Cllr Burton will be contacted regarding Locality Funding for speed surveys. — CLERK

19.06/26: RECREATION GROUND: To consider installing a litter bin next to the youth shelter: [Litter Act 1983, ss.5-6] Two new litter bins will be installed; one near the shelter and one more at the rear of the recreation ground, at £613.00 each. (LM/KS) — CLERK

20.06/26: CEMETERY AND CHURCHYARD: To receive a report and authorise actions regarding Cemetery and Churchyard matters: [LGA 1972, ss 214-215].

a. Lacey's Lane Cemetery: Nothing.

b. Exning Road Old Cemetery: i) Update on Cemetery Lodge: the property sold today. The land registry title plan shows that the footprint is solely the house boundary with no parking space or outdoor space at all. Some legal advice will be sought. (KS/LM) — CLERK
ii) Update on water supply to cemetery: An initial cost of £914 for the application for a new water supply was approved (LM/KS) — CLERK

c. St Martin's Churchyard: A dead tree was felled and replanting will be looked into. — CLERK

21.03.26: EVENTS: To receive updates and discuss the following events: [LGA 1972, s145]

a. Village Fete 2026 – 25/7/2026. Cllr A Hall gave a summary briefing. Two banners will be ordered. (BG/JH). — CLERK
Cllr Hall will send posters to Clerk for printing. Exning Primary School has had to cancel its 150th birthday event due to the unprecedented heat – Cllr A Hall to investigate with the Head of school regarding any possible collaboration alternative on the Fete date. — AH

b. Christmas Tree Light Switch-on – 29/11/2026.

c. Action Day for new forest path (Chancery Park/Recreation Ground) – date tbc.

22.06/26: ENVIRONMENTAL MATTERS: To receive any updates: Newmarket Town Council has declared a climate emergency after lobbying following the recent People's Climate Emergency film showing.

23.06/26: AGENDA ITEMS: To note additional items for consideration at the next meeting (May 2026): None.

24.06/26: DATE OF THE NEXT MEETING: The next Parish Council Meeting will be held on Wednesday 22nd July

2026; 7pm in the Exning Community Church Hall.

25.06/26: CONFIDENTIAL MATTERS: To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information: No confidential section required.

26.06/26: STAFFING: To discuss staffing matters: [LGA 1972, s.112] Not applicable.

27.06/26: OTHER CONFIDENTIAATTERS: To discuss and authorise any actions: Not applicable.

Chair, Cllr L Morgan, closed the meeting at 9.00pm.

APPENDIX A: RECEIPT AND PAYMENT SCHEDULES FOR MAY/JUNE 2026

RECEIPTS LIST - MAY/JUNE 2026 - NON-CONFIDENTIAL RECEIPTS		
Supplier	**Description**	**Gross Amount**
CCLA	PSDF reinvestment on investment	£324.46
Elfes Ltd	Memorial application	£63.00
Southgate of Newmarket	Ashes interment	£325.00
Southgate of Newmarket	Burial	£1,123.00
Co-op Funeralcare	Burial	£748.00
CCLA	PSDF reinvestment on investment	£339.43
Barclays Bank	Quarterly interest received	£306.63
BC	Purchase of burial rights	£394.00
		£3,623.52
PAYMENTS LIST - MAY/JUNE 2026 - NON-CONFIDENTIAL PAYMENTS		
Supplier	**Description**	**Gross Amount**
UK Fuels Ltd	Fuel for van/mowing	£144.05
Suffolk	Electricity Bill	£46.34
E.ON	Electricity Bill	£45.28
Suffolk Association of Local Councils	Internal Audit fees	£502.80
Level Up Printing Ltd	Newsletter	£690.00
Reimbursements	C Whitaker	£263.34
TH Tree Surgery	Tree surgery from tree survey	£4,620.00
Thurlow Nunn Standen Ltd	Horticultural equipment repairs	£86.59
Northgate Vehicle Hire	Van hire	£581.95
J Jones	Grave digging	£890.00
Friends of Exning School	Grant funding	£500.00
Anglian Water	Water bill – Lacey's Lane cemetery	£21.00
Suffolk Association of Local Councils	Staff Training	£154.20
Simpson's Nurseries Ltd	Planting	£53.53
TH Tree Surgery	Felling of a dead tree	£336.00
CK Compliance	Annual PAT testing	£50.00
Thurlow Nunn Standen Ltd	Horticultural equipment repairs	£100.86
J Jones	Grave digging	£930.00
Northgate Vehicle Hire	Van hire	£581.95
UK Fuels Ltd	Fuel for van/mowing	£223.24
E.ON	Electricity bill	£43.52
E.ON	Electricity bill	£44.52
HL Hutchkinson Ltd	Weed control	£132.12
		£11,041.29

MINUTES of the ORDINARY Meeting of Exning Parish Council
held on Wednesday 24th June 2026 at 7.00pm at Exning Community Church Hall

APPENDIX B: AMENDED DATES FOR PARISH COUNCIL MEETINGS MAY 2026 – MAY 2027

Exning Parish Council Meeting Dates for Municipal Year Ending May 2027

Meetings are held in the Exning Community Church Hall at 7pm.
***** Please note that, unless otherwise stated, all PC meetings are held on the FOURTH WEDNESDAY OF THE MONTH, which is not necessarily the last Wednesday of the month.***

2026

Wednesday	13th May	6.30pm – Annual Meeting of the Parishioners with refreshments

BEGINNING OF MUNICIPAL YEAR 2026/2027

Wednesday	13th May	(Annual Meeting of the Council) 7pm
"	24th June	
"	22nd July**	

NO MEETING IN AUGUST

"	23rd September**	
"	14th October**	
"	25th November	

NO MEETING IN DECEMBER

2027

Wednesday	27th January	
"	24th February	
"	24th March**	
"	14th April	6.30pm – Annual Meeting of the Parishioners with refreshments (tba)
"	28th April	

THE COUNCIL TERM FOR THIS ADMINISTRATION ENDS, WITH THE LIKELY DATE OF THE ELECTION (EITHER CONTESTED OR UNCONTESTED) BEING THURDAY 6TH MAY 2027

BEGINNING OF MUNICIPAL YEAR 2027/2028

"	12th May	Annual Meeting of the Council (NEW PARISH COUNCIL TERM)