

Since **Committees**

- 2013 District Councillor for Exning Forest Heath District Council
- 2013 Chairman of Overview and Scrutiny
- 2013 Development Control (Planning)
- 2015 Forest Heath Local Planning Working Group (We make the local “planning” plan for FHDC)
- 2013 Performance Audit and Scrutiny
- 2017 Future Governance Steering Group (West Suffolk ONE Council Workgroup)
- 2013 Full Council
- 2015 Exning Parish Council

Since **Dispositions**

- 2015 Leader of the Opposition Group (*All meetings and content are confidential, but take 1-2 hours a week)
- 2015 Leader of the West Suffolk Independent Party (I run campaigns for 15 other councillors/potential Cllrs)
- 2015 Exning Parish Councillor
- 2015 Vice Chairman of Exning Football Club

Itinerary

- 18 May 17 *Meeting at West Suffolk House for 2 hours with Martin Davidson of Persimmon homes regarding the next phase of development. + calls to officers and interested parties

- 25 May 17 I was unable to attend the PASC meeting at West Suffolk House due to an illness in the family. (Reading time 4 hours) I did send apologies and contact the proper officer, and still read the report.
 - 5. Internal Audit Charter 9 - 22 Report No: PAS/FH/17/008
 - 6. Internal Audit Annual Report (2016-2017) and Outline Internal Audit Plan (2017-2018) 23 - 66 Report No: PAS/FH/17/009

 - 7. Balanced Scorecards Report and Quarter 4 Performance (2016-2017) 67 - 82 Report No: PAS/FH/17/010

 - 8. Balanced Scorecards Indicators and Targets for 2017/2018 83 - 96 Report No: PAS/FH/17/

9. West Suffolk Strategic Risk Register Quarterly Report - March 2017 97 - 114 Report No: PAS/FH/17/012
10. Work Programme Update 115 - 118 Report No: PAS/FH/17/013 (For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/17/011) Part 1(B) – Public
11. Financial Performance Report Revenue and Capital) Outturn - 2016-2017 119 - 142 Report No: PAS/FH/17/014
12. Ernst and Young - Certification of Claims and Returns Annual Report (2015-2016) 143 - 154 Report No: PAS/FH/17/015
13. Ernst and Young - Presentation of the External Audit Plan and Fees 2016-2017 and 2017-2018 Indicative Fees 155 - 182 Report No: PAS/FH/17/016

06 JUN 17 Overview and Scrutiny (I chaired this meeting, items of possible interest start at 5, meeting took 2 hours and 2 hours preparation+ calls to officers and interested parties)

5. Announcements from the Chairman regarding responses of the Cabinet to reports of the Overview and Scrutiny Committee
6. Renewable Energy Provision for the Mildenhall Hub To receive a presentation on renewable energy provision for the Mildenhall Hub prior to Cabinet on 20 June 2017 considering a standalone business case for, and investment in, the provision of renewable energy technology at the Mildenhall Hub (in accordance with the authority delegated to Cabinet and Council on 22 February 2017
7. Work Programme Update and Re-appointments to the Suffolk County Council Health Scrutiny Committee 9 - 14 Report No: OAS/FH/17/014
8. Decisions Plan: June 2017 to May 2018 15 - 36 Report No: OAS/FH/17/015
9. Draft West Suffolk Annual Report 2016-2017 37 - 108 Report No: OAS/FH/17/016
10. Annual Presentation by the Leader of the Council 109 - 112 Report No: OAS/FH/17/017 The Leader of the Council has been invited to the meeting to provide an annual account of his portfolio and to answer questions from the Committee

07 JUN 17 Development Control (I actively participated in this meeting, it took approx. 3 hours, I also did my own site visits 4 hours and reading time 6 hours + calls to officers and interested parties)

1. Election of Chairman for 2017/2018 2. Election of Vice Chairman for 2017/2018

6. Planning Application DC/16/2652/OUT - Stock Corner Farm, Stock Corner, Beck Row 9 - 30 Report No: DEV/FH/17/015 Outline Planning Application (Means of Access and Layout to be considered) 9 no. dwellings (following demolition of existing agricultural buildings), alterations to existing access and associated works (amended scheme to DC/15/2456/OUT)

7. Planning Application DC/14/2096/HYB - Land North of Station Road, Lakenheath 31 - 166 Report No: DEV/FH/17/016 Hybrid planning application - 1) Full application for the creation of a new vehicular access onto Station Road, and entrance to a new primary school, 2) Outline application for up to 375 dwellings (including 112 affordable homes), and the provision of land for a new primary school, land for ecological mitigation and open space and associated infrastructure (as amended)

8. Planning Application F/2013/0345/OUT - Land at Rabbit Hill Covert, Station Road, Lakenheath 167 - 262 Report No: DEV/FH/17/017 Residential development (up to 81 dwellings, as amended)

9. Planning Application DC/13/0660/FUL - Land off Briscoe Way, Lakenheath 263 - 354 Report No: DEV/FH/17/018 Erection of 67 dwellings (including 20 affordable dwellings) together with public open space, as amended

10. Planning Application DC/16/2832/RM - Land East of Kings Warren, Warren Road, Red Lodge 355 - 372 Report No: DEV/FH/17/019 Reserved Matters Application - Submission of details under Planning Permission F/2013/0257/HYB - the means of access, appearance, landscaping, layout and scale for Phases B and C

11. Planning Application DC/16/2833/FUL - Land East of Kings Warren, Warren Road, Red Lodge 373 - 386 Report No: DEV/FH/17/020 8no dwellings and associated garaging and parking

12. Planning Application DC/16/2740/FUL - Caps Cases , Studlands Park Industrial Estate, Newmarket 387 - 400 Report No: DEV/FH/17/021 Planning Application - (i) Extensions to B1 Light Industrial warehouse including loading bay (ii) additional parking area and new access

13. Planning Application DC/16/2184/FUL - Nowell Lodge, Fordham Road, Newmarket 401 - 426 Report No: DEV/FH/17/022 10 No. apartments (demolition of existing dwelling)

14. Planning Application DC/16/2731/HH - 5 Whitegates, Newmarket 427 - 436 Report No: DEV/FH/17/023 Householder Planning Application - (i) Single storey front extension (ii) Two Storey side and rear extension (iii) Single storey rear extension - revised scheme of DC/15/2282/HH

08 JUN 17 *AGM of Exning Football club youth division (approx. 3 hours, preparation 1 hour)

13 JUN 17 *STAKEHOLDER MEETING (approx. 1 1/2 hours, preparation 1 hour)

14 JUN 17 Full Council Meeting (items of interest, approx. 1 1/2 hours and 30 minute group meeting and 45 minutes networking, preparation for meeting 15 minutes, reading time 2 hours+ calls to officers and interested parties)

2. Chairman's Announcements 11 - 14 Report No: COU/FH/17/011

4. Declarations of Interest Members are reminded of their responsibility to declare any discloseable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a discloseable pecuniary interest. **(I declared my interest in the Exning boundary item 9)**

5. The Leader's Report 15 - 16 Report No: COU/FH/17/012 Council Procedure Rule 8.2 states that 'the Leader of the Council will introduce the statement and members may ask the Leader questions on the content of both his/her introductory remarks and the written report. All questions will be answered immediately by the Leader or by the relevant Cabinet Member if the Leader refers any question to him or her, unless sufficient information to give an answer is not available. In these circumstances the member asking the question will receive a response in writing within five working days of the Council meeting at which the question was asked.' 8.3 - A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. The member asking the original question may put a supplementary question arising from the reply so long as the five minute limit is not exceeded. Page No 6. Public Participation Council Procedure Rule

6 Members of the public who live or work in the District are invited to put one question of not more than five minutes duration. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start.* (Note: the maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.) Each person may ask one question only. A total of

five minutes will be allowed for the question to be put and answered. One further question will be allowed arising directly from the reply provided that the original time limit of five minutes is not exceeded. Written questions may be submitted by members of the public to the Service Manager (Democratic Services) no later than 10.00am Tuesday 13 June 2017. The written notification should detail the full question to be asked at the meeting of the Council.* *For further information, see the Public Information Sheet attached to this agenda.

7. Referrals Report of Recommendations from Cabinet Referrals from Extraordinary Joint Cabinet: 30 May 2017 (There are no direct referrals emanating from the Extraordinary Joint Cabinet meeting held with St Edmundsbury Borough Council on 30 May 2017. Reference to the consideration of matters held at that meeting on 'A Single Council for West Suffolk – Draft Business Case' is contained within the separate report (No: COU/FH/17/013) at Agenda Item 8 on this Council agenda.)

8. A Single Council for West Suffolk - Draft Business Case 17 - 56 Report No: COU/FH/17/013

(I have been appointed to the 6 Cllr committee that will oversee this possible merger and it will take a lot of extra time from my diary)

9. Community Governance Review 57 - 92 Report No: COU/FH/17/014

Issue 1: Exning/Newmarket

If approved at this meeting, such a minor boundary change could be implemented on 1 April 2018 subject to the view of the Local Government Boundary Commission for England (LGBCE) regarding the timing of any consequential changes to district ward boundaries (there would be no consequential changes to current county council divisions since both parishes are already in the same division). If the LGBCE would prefer the parish boundary to be changed at the same time as it implements its own electoral review of district council electoral arrangements, then the change would be made on 1 April 2019 instead, ready for the next scheduled parish elections.

(In the spirit of good relations Andy Drummond Mayor Of Newmarket proposed and I seconded and the Vote was unanimous)

Issue 2: Mildenhall

If the Council wished to change its recommendation and create a new parish council for West Row this change would occur in 2019. Time would be needed

to set up the new council (and manage any transition) and, in any event, new electoral arrangements are normally introduced at the time of the next scheduled elections.

Issue 3: Kentford/Moulton

There would be no consequential impacts to current district or county electoral arrangements from changing this boundary between the two parishes. Similarly, no changes to the electoral arrangements of either parish have been suggested as part of the review. Therefore the normal aim would be to introduce any change as soon as possible i.e. 1 April 2018. However, given the scale of the change, and the fact that the LGBCE will be conducting its own electoral review of district council arrangements before 2019, the advice of the Commission would still be sought in terms of whether to implement the change on 1 April 2019 instead (linked to the next parish elections). The District Council would reserve its position on whether to implement the change in 2018 or 2019 until it had received that advice.

10. Response to Network Rail's Proposed Suffolk Level Crossing Reduction Order 93 - 104 Report No: COU/FH/17/015

11. Representation on Suffolk County Council's Health Overview and Scrutiny Committee The Council is asked to nominate one Member and one substitute Member to serve on the County's Health Overview and Scrutiny Committee. These Members should ideally be from the District Council's Overview and Scrutiny Committee, although this is not essential as the necessary training will be given by the County Council. The Committee on 6 June 2017 will consider nominations for a representative and a substitute Member for 2017/20

12. Appointment of Independent Persons 105 - 108 Report No: COU/FH/17/016

13. Questions to Chairmen of other Committees Questions to Chairmen on the business transacted by their Committees since the last ordinary meeting of Council: Development Control Committee 3 May 2017 7 June 2017 Performance and Audit Scrutiny Committee 25 May 2017 Overview and Scrutiny Committee 6 June 2017

14. Urgent Questions on Notice The Council will consider any urgent question on notice that were notified to the Service Manager (Democratic Services) by 11.00am on the day of the meeting.

18. The current members on this joint body are Councillor Christine Mason as the nominated representative and Councillor John Bloodworth as the nominated substitute. The Council is RECOMMENDED that Councillor (to be reported verbally *) be nominated as the District Council's representative and Councillor (to be reported verbally) as the nominated substitute Member on the Suffolk Health Overview and Scrutiny Committee for 2017/2018. * Nominations to be verbally reported by the Chairman of Overview and Scrutiny as a result of the Overview and Scrutiny Committee meeting being held after the Council agenda has been published.

15 JUN 17 *Meeting with STAKEHOLDER (approx. 1 hour)

20 JUN 17 Cabinet Meeting (items of interest, approx. 1 1/2 hours 45 minutes networking, preparation for meeting 15 minutes, reading time 2 hours+ calls to officers and interested parties)

3. Open Forum At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation Members of the public who live or work in the District are invited to put one question/statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report of the Performance and Audit Scrutiny Committee - 25 May 2017 15 - 22 Report No: CAB/FH/17/027 Portfolio Holder: Stephen Edwards Chairman of Committee: Louis Busuttill Lead Officer: Christine Brain Page No

6. Report of the Overview and Scrutiny Committee – 6 June 2017 23 - 28 Report No: CAB/FH/17/028 Chairman of Committee: Simon Cole Lead Officer: Christine Brain

7. Report of the West Suffolk Joint Growth Steering Group – 6 June 2017 29 - 36 Report No: CAB/FH/17/029 Portfolio Holder: Lance Stanbury Chairman of the Steering Group: Alaric Pugh Lead Officer: Julie Baird

8. Mildenhall Hub - Investing in Renewable Energy Technologies 37 - 48 Report No: CAB/FH/17/030 Portfolio Holder: James Waters Lead Officer: Peter Gudde **(I had comments for this)**

9. ***Leisure Opportunities in Newmarket 49 - 60 Report No: CAB/FH/17/031 Portfolio Holder: Lance Stanbury Lead Officer: Jill Korwin (I had comments for this)**

10. **Adoption of Public Space Protection Orders 61 - 76 Report No: CAB/FH/17/032 Portfolio Holders: David Bowman and Andy Drummond Lead Officers: Mark Christie and Damien Parker (I had comments for this)**

11. Discretionary Rate Relief Following Revaluation - Development of a Local Scheme 2017/2018 77 - 96 Report No: CAB/FH/17/033 Portfolio Holder: Stephen Edwards Lead Officer: Rachael Mann

12. West Suffolk Joint Pay Policy Statement 2017/2018 97 - 110 Report No: CAB/FH/17/034 Portfolio Holder: Stephen Edwards Lead Officer: Karen Points

13. Draft West Suffolk Annual Report 2016/2017 111 - 182 Report No: CAB/FH/17/035 Portfolio Holder: James Waters Lead Officer: Davina Howes **(I had comments and amendments from O/S for this)**

14. West Suffolk Community Energy Plan - Investing in New Opportunities 183 - 188 Report No: CAB/FH/17/036 Portfolio Holder: Lance Stanbury Lead Officer: Peter Gudde

15. Modern Slavery and Anti- Trafficking Statement 189 - 200 Report No: CAB/FH/17/037 Portfolio Holder: James Waters Lead Officer: Karen Points **(I had comments for this)**

16. Decisions Plan: June 2017 to May 2018 201 - 216 Report No: CAB/FH/17/038 To consider the most recently published version of the Cabinet's Decisions Plan Portfolio Holder: James Waters Lead Officer: Ian Gallin

17. ***Exclusion of the Press and Public To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated**

against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Part 2 - Exempt

18. *Financial Support for Newmarket Open Door - Supported and Temporary Accommodation (para 3) 217 - 224 Report No: CAB/FH/17/039 Portfolio Holders: Robin Millar and Sara Mildmay-White, West Suffolk Lead for Housing Lead Officer: Davina Howes (This item is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation) (No representations have been received from members of the public regarding this item being held in private) (I have made comment here)

19. *Leisure Opportunities in Newmarket (para 3) 225 - 238 Exempt Appendices 2 to 6 to Report No: CAB/FH/17/031 Portfolio Holder: Lance Stanbury Lead Officer: Jill Korwin (This item is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation) (No representations have been received from members of the public regarding this item being held in private) (I have made comments here)

21 JUN 17 *Stakeholder meeting (1 hour, Preparation time 30 mins, 10 minutes reading)

21 JUN 17 *Quarterly Overview and Scrutiny meeting with Leader of the council James Waters, proper officers and any Directors required to discuss future direction of the council and how we will scrutinise the work we are undertaking to achieve those aims over the coming quarter.

26 JUN 17 *Stakeholder meeting (1/2 hour)

**28 JUN 17 *Future Governance Steering Group (2 ¼ hours, Preparation 1/2 hour, pre reading 2 hours)
We were briefed on the procedures required by the DCLG, Boundary Commission and Privy council and made plans for future meetings regarding the possible joining of the two councils. I can not say more than that at this stage.**

**28 JUN 17 Parish Council (Preparation time 2 hours, 10 minutes reading)
I have emailed the clerk regarding what “do the website” entails and I am still awaiting a response.**

ADDED BENEFITS FOR EXNING

I also take around 150 emails a month many of which need replying to & 3 on-going issues with residents for FHDC I am dealing with which are private and confidential.

I have also received a letter from MP Matthew Hancock this month and we are in discussions regarding Newmarket's Cinema, which will be decided at my cabinet meeting on Tuesday 20th, I am supporting the creation of the group to look seriously into providing Newmarket with a cinema.

Also I am asking for the rail crossing in Newmarket to not be closed, and doing work (not covered in this report) to see if I can get it made a PRow due to the roads status prior to 1840.

Spoke to Lord Derbys man a few weeks back, and he says he thinks Hatchfield could be done and dusted in 6 months, I support the Hatchfeild development and believe it will be good for racing and the people of Newmarket and FHDC housing supply.

As I am also leader of a party, I also receive reports from;

- 1 Andrew Appleby on things in Severals Newmarket.
- 2 Ruth Allen on things in Newmarket and Licencing Committee.
- 3 David Palmer on things in Brandon and the (West Suffolk Joint Business Development Group).
- 4 Vic Lukaniuk on things in Brandon and Suffolk County Council as he is now a SCC councillor.
- 5 Chris O'Neil on things on Newmarket Town Council

This list is by no means exhaustive, but gives an idea as to what I do.

I also therefore do a lot of other work for **Newmarket** and Brandon (not recorded in this report) & also have meetings with key stake holders in Exning that I can not disclose due to commercial sensitivity or being at a district restricted level of disclosure.

**The contents of the meeting are confidential district level at this stage, I will release more information to the parish council when I able.*