

**Minutes of the ORDINARY Meeting of Exning Parish Council
held on Wednesday 22nd June 2022 at 7.00pm at Exning Community Church Hall**

PRESENT: Parish Councillors N Barlow, J Gowing, A Hall, D Kilsby-Steele, J London, G Robinson, K Schosland, T Wood (Chairman). Also in attendance; Suffolk County Councillor Rachel Hood & Cathy Whitaker (Clerk to Exning Parish Council). 60 members of the public in attendance for the presentation by The Jockey Club; 3 stayed for the rest of the meeting.

PRESENTATION BY AMY STARKEY OF THE JOCKEY CLUB. Feedback & questions relating to the recent "Playing our Part in Newmarket's Future" consultation by The Jockey Club. There were concerns specifically relating to the plans for a county park at the Seven Springs area and the effect on the chalk stream. There will be an onsite visit to the Seven Springs in mid-July.

OPEN FORUM: None.

1.6/22: CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE: [LGA 1972, sch12,p40]

Chairman, Cllr T Wood, opened the meeting at 7.45pm.

- a. **To receive apologies:** No apologies were received. Cllr C Nilsen was absent.
- b. **To approve apologies from members:** None received.

2.6/22: COUNCILLOR REPORTS: [EPC Standing Order 24]

- a. **Suffolk County Councillor, Rachel Hood:** Cllr Hood spoke regarding SCC responsibilities & stated she was available for Exning residents on these matters. Cllr Hood left the meeting at 7.50pm.
- b. **West Suffolk Councillor, Simon Cole:** Cllr S Cole did not attend the meeting; no apologies or report received.

3.6/22: DECLARATIONS OF INTEREST: [Localism Act 2011,ss.31&33]

- a. **Councillors are invited to raise any declarations of interest concerning items on the agenda:** Cllr G Robinson declared a pecuniary interest in planning application 11b,iv & did not vote on the item.
- b. **To Consider any Requests for Dispensation:** None received.

4.6/22: MINUTES OF THE ANNUAL MEETING OF EXNING PARISH COUNCIL HELD ON 25th MAY 2022: [LGA 1972, Sch12,p41(4)]

- a. **To consider & adopt the minutes as a true record of the proceedings:** The minutes were approved, without amendment, & were signed by the Chairman.
- b. **To consider any matters arising from the minutes which are not on this agenda:** None.

FINANCE

5.6/22: FINANCE REPORT: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3]

- a. **To receive the report for May 2022:** The finance report for May 2022 was received & noted.
- b. **To receive the Current Financial Position from the Clerk:** The financial position as at 22/6/22 was noted at £139,066.19.

6.6/22: SUBMISSION OF SCHEDULES OF RECEIPTS & PAYMENTS: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3]

- a. **To approve receipt & payment schedule for June 2022:** The receipt & payment schedule for June 2022 was received & approved.
- b. **Chairman to authorise receipts & payments for the current month:** The June 2022 non-confidential payments & receipts were scrutinised & approved by Chairman, Cllr T Wood. (Payment & Receipt Lists for June 2022 included under Appendix A). Confidential payments for June 2022 were scrutinised & approved by Chairman, Cllr T Wood.
- c. **Chairman to confirm electronic payments for the previous months:** The electronic payments for May 2022 were confirmed against the bank statements by Chairman, Cllr T Wood.

7.6/22: BANK STATEMENTS: To confirm that the May 2022 bank statement balances & related bank reconciliation have been scrutinised & approved: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3]

Chairman, Cllr T Wood, confirmed that the bank statements & bank reconciliation for May 2022 were in balance.

8.6/22: RESERVES: [The Good Councillors Guide to Finance & Transparency 2017]

- a. **To receive recommendations from the Finance Working Group for EMR transfers:** A report was received & approved.
- b. **To approve & note the General Reserve Calculation for 2022/23:** The 2022/23 General Reserve fund will be calculated at 35% of precepted figure; being £27,773 - & that this percentage figure be retained as the General Reserve calculation going forward.

ADMINISTRATION

9.6/22: LGA MODEL COUNCILLOR CODE OF CONDUCT 2020: To adopt the new LGA Code of Conduct for Exning Parish Council:

The LGA Code of Conduct was adopted for Exning Parish Council.

10.6/22: OTHER ADMINISTRATIVE MATTERS:

- a. **To receive the Chairman's report:** No report made.
- b. **To receive the Clerk's Report:** Reports of vandalism to a piece of gym equipment on the recreation ground (an insurance claim in progress) & also to books in the book share kiosk.
- c. **To receive correspondence:** UKSPF (UK Shared Prosperity Fund) – a response to the survey has been submitted on behalf of EPC. *Copies of all correspondence are available from the Clerk; subject to GDPR & Privacy regulations.*
- d. **To consider Section 137 requests:** [LGA 1972, s.137] No applications received.
- e. **To receive a report from the Newsletter Working Group:** [LGA 1972, s.142] The Summer edition has been released.

PLANNING

11.6/22: REPORT: To receive the June 2022 report from the Planning Working Group & authorise any actions: [Town & Country Planning Act 1990, Sched. 1, para. 8]

A report for June 2022 was received & responses & decisions noted & approved.

CLERK

Agenda Item 11a: RESPONSES TO PLANNING APPLICATIONS BY EPC

DC/22/0669/HH	The Lodge, Cotton End Road, Exning <i>Householder Application – boundary fence & pergola over existing patio</i>	EPC – NO OBJECTION WSC – PENDING DECISION
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Agenda Item 11b: RESPONSES TO PLANNING DECISIONS BY WSC

DC/22/0369/FYL	Beech House, Fordham Road, Exning <i>Full Application – continue use of specialised care facility with ancillary staff accommodation, with associated carparking & landscaping</i>	EPC – NO OBJECTION WSC – APPLICATION APPROVED
DC/22/0372/HH	6 Brookside, Exning <i>Householder Application – demolition of outhouse, one detached annexe</i>	EPC – NO OBJECTION WSC – PENDING DECISION
DC/22/0525/FUL	Barn 50m south of Northmore Farmhouse, Northmore Stud, North End Road, Exning <i>Full Application – internal structural stabilising works to existing barn</i>	EPC – NO OBJECTION WSC – PENDING DECISION
DCON/21/0152/HYB	Land South of Burwell Road, Exning <i>Hybrid Application – discharge of conditions for materials, boundary treatments, access, landscape & ecology & open space management plans</i>	EPC – OBJECT : SEE SUMMARY WSC – PENDING CONSIDERATION (Application to discharge condition 13 (access Glebe Drive/Mallard Way) of DC/21/0152/HYB has been WITHDRAWN)
DC/22/0406/FUL	Crook Lodge, 2 Shepherd Close, Exning <i>Full application – single storey side extension / boundary fence</i>	EPC – NO OBJECTION WSC – PENDING DECISION
DC/22/0420/RM	Hatchfield Farm, Fordham Road, Newmarket <i>Reserved Matters application – detail of two vehicle site accesses & internal spine road</i>	EPC – COMMENT : SEE SUMMARY WSC – PENDING CONSIDERATION
DC/22/0575/HH	9 Shepherd Close, Exning <i>Householder Application – a) loft conversion to create ensuite b) partial conversion of existing ground floor garage space to create games room</i>	EPC – NO OBJECTION WSC – APPLICATION APPROVED
DC/22/0711/VAR	Bungalow, Cemetery Hill, Exning, Newmarket <i>Variations of Conditions on application DC/20/2250/FUL</i>	EPC – NO OBJECTION WSC – PENDING DECISION
DC/22/0735/FUL	Exeter Stables, Church Street, Exning <i>Full application - a. American barn; b. stable block of 22 horse boxes; c. stable block of 8 isolation bays and store; d. loading bays and muck bunker; e. two covered horse walkers</i>	EPC – NO OBJECTION WSC – PENDING DECISION
DC/22/0653/FUL	Rossdales Equine Hospital & Diagnostic Centre, Cotton End, Exning <i>Full application - 8 floodlights to existing menage</i>	EPC – NO OBJECTION WSC – PENDING DECISION

- **DCON/21/0152/HYB:** “Yet again there is non-compliance with planning conditions. The access was originally stated as a ‘field entrance’, then it was ‘only pedestrian access’, now it is ‘vehicular access’.”
- **DC/22/0420/RM:** “Concerns regarding the northern access to the development, which is approximately 100 yards from the Bury Road A14 exit slip road & 100 yards from the roundabout (Homebase/Burger King). This area is already severely congested; to put a junction at this point will only add to this congestion. What provision is there for j37 bridge traffic light improvements?”

12.6/22: CHANCERY PARK: To receive an update: [Town & Country Planning Act 1990, Sched. 1, para. 8]

Chairman, Cllr T Wood, is in communication with Persimmon regarding the various issues. The MD has offered engagement regarding the situation.

13.6/22: CONSULTATION: To receive a report from the Planning Working Group regarding the WSC Local Plan Consultation: [Town & Country Planning Act 1990, Sched. 1, para. 8]

The Planning Working Group will meet as soon as possible & delegated powers to submit the EPC response is given.

TW

CLERK/
PLANNING
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14.6/22: JOCKEY CLUB ESTATES PROPOSAL: To receive an update: A request to the Jockey Club to arrange a full public presentation to Exning residents will be made. All councillors are invited to join the on-site visit on 13th July to the Seven Springs area.

ALL

HIGHWAYS

15.6/22: REPORT: To receive a report from the Highways Working Group regarding matters not on this agenda & authorise any actions: A temporary closure of public footpath at Landwade was reported. An update was requested regarding the programme on the A14 at j37 – this will be obtained from Highways England. Overhanging vegetation at the Ducks Lane hedge reported.

16.6/22: FOOTWAY: To consider installing a footway link at the Windmill Hill/war memorial roundabout junction: Photographs of the area will be brought to the July agenda.

17.6/22: SPEEDING: To receive & consider information regarding the Community Speed Watch initiative: local parishes using the speed watch equipment will be contacted regarding possible equipment-share scheme. Volunteers will be requested in the newsletter.

CLERK

RECREATION & ENVIRONMENT

18.6/22: REPORT: To receive a report regarding Cemetery & Churchyard matters not on this agenda & authorise any actions: [LGA1972, s.214&s.215]

a. **Lacey's Lane Cemetery:** Nothing to report.

b. **Exning Road Old Cemetery:** The flint wall works have revealed further issues & insurance will be consulted.

c. **St Martin's Churchyard:** Nothing to report.

CLERK

19.6/22: REPORT: To receive a report from the Recreation & Environment Group & authorise any actions: No report.

CLERK

20.6/22: JUBILEE FETE 2022: To receive a debrief report regarding the Jubilee Fete event on 5/6/22, including event interim accounts: [Local Government Act 1972,s145] A report was received, with interim accounts. Full accounts to be presented in due course. Chairman, Cllr T Wood, thanked all involved.

21.6/22: AGENDA ITEMS: To note items for consideration at the next meeting (July 2022): Slide in the play area.

22.6/22: DATE OF THE NEXT MEETING: The next Parish Council Meeting will be held on Wednesday 27th July at 7pm & will take place at the Exning Community Church Hall.

23.6/22: CONFIDENTIAL MATTERS: To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public & press be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information: Members of the public left & the meeting entered into the confidential section.

24.6/22: STAFFING: To discuss staffing matters: [LGA 1972, s.112]

A staff member will be paid through sickness absence.

25.6/22: OTHER CONFIDENTIAL MATTERS: To discuss & authorise any actions:

Not required.

Chairman, Cllr T Wood, closed the meeting at 9pm.

APPENDIX A: June 2022 Non-Confidential Receipts & Payments

June 2022 Receipts & Payments

											22 June 2022 (2022 - 2023)
EXNING PARISH COUNCIL											
PAYMENTS LIST											
Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
227	Grave Digging	01/06/2022	LGA 1972, s214	Barclays Current	BACS 3555/227	Grave Digging Fees	Spring Cottage Landscaping	Z	470.00	-	470.00
228	Lacey's Lane Cemetery	01/06/2022	LGA 1972, s214	Barclays Current	DDR 10522871/228	Water bill	Anglian Water	Z	12.35	-	12.35
229	Old Cemetery	06/06/2022	LGA 1972, s214	Barclays Current	BACS 708/229	Flint Wall repairs	Collaboration 23 Construction	S	600.00	120.00	720.00
230	Reimbursements	06/06/2022		Barclays Current	BACS REIMB06a/230	Equip/games for Fete	C Whitaker	S	218.04	36.15	254.19
231	Fete costs	08/06/2022		Barclays Current	BACS WAB30788/231	Staging for Fete	Blue Shed	S	400.00	80.00	480.00
232	Fete costs	08/06/2022		Barclays Current	BACS 2023/232	Inflatables for Fete	Lily's Inflatables	E	500.00	-	500.00
233	Fete costs	08/06/2022		Barclays Current	BACS 06062022/233	Circus Workshop for Fete	Eddie Konig	E	360.00	-	360.00
234	Fete costs	08/06/2022		Barclays Current	BACS 107/234	Entertainment for Fete	Luan Hockley	E	100.00	-	100.00
235	Fete costs	08/06/2022		Barclays Current	BACS 06062022/235	Face Painting for Fete	C Barlow	E	62.39	-	62.39
236	Old Cemetery	08/06/2022		Barclays Current	BACS 710/236	Flint Wall repairs	Collaboration 23 Construction	S	250.00	50.00	300.00
237	Equipment	08/06/2022		Barclays Current	BACS C491482/237	Safety equipment	Ridgeons Ltd	S	57.61	11.52	69.13
238	Salaries, Pensions, HMRC	08/06/2022		Barclays Current	DDR WPP03/238	Pension WPP	Standard Life	O	26.10	-	26.10
239	Computing	15/06/2022		Barclays Current	SO15JUN22/239	Website Management	Newmarket Day Centre	Z	25.00	-	25.00
240	Old Cemetery	15/06/2022		Barclays Current	BACS 712/240	Flint Wall repairs	Collaboration 23 Construction	S	1,000.00	200.00	1,200.00
241	Fete costs	17/06/2022		Barclays Current	BACS 170622/241	Entertainment for Fete	D Haynes	E	60.00	-	60.00
242	Fete costs	20/06/2022		Barclays Current	BACS Parish10/242	Propane for Jubilee Torch	TT Logistics	E	29.00	-	29.00
243	Fete costs	22/06/2022		Barclays Current	BACS KSExp/243	Fete supplies	KS	S	27.09	4.29	31.38
Total									4,197.58	501.96	4,699.54

**Exning Parish Council
MINUTES**

22 June 2022 (2022 - 2023)

EXNING PARISH COUNCIL

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
	Grant	01/06/2022			58160	Locality Budget grant - Fete	Suffolk County Council	O	500.00	-	500.00
	Memorial Income	01/06/2022	LGA 1972, s214		T78	Inscription fee	Hanchets Monumental	Z	53.00	-	53.00
	Memorial Income	01/06/2022	LGA 1972, s214		T101	Memorial fee	Ivett and Reed	Z	105.00	-	105.00
	Interment Income	06/06/2022	LGA 1972, s214		T91	Interment of Ashes	JRC	Z	487.00	-	487.00
	Memorial Income	08/06/2022	LGA 1972, s214		T79	Memorial fee	Saxon Monumental	Z	105.00	-	105.00
	Fete Income	13/06/2022				Food supplier donation	Toni's Ices Ltd	Z	45.00	-	45.00
	Fete Income	13/06/2022				Food supplier donation	Gentleman Jims Bar	Z	120.00	-	120.00
	Fete Income	14/06/2022				Food supplier donation	Pizza Passione	Z	50.00	-	50.00
	Fete Income	14/06/2022				Cash donations on day	Cash	Z	650.00	-	650.00
	Grant	20/06/2022			WSC	Locality Budget grant - Fete	West Suffolk Council	O	500.00	-	500.00
	Interment Income	20/06/2022	LGA 1972, s214		T300	Interment of Ashes	DL	Z	245.00	-	245.00
						Total			2,860.00	-	2,860.00