

**NOTICE of
ORDINARY Meeting of EXNING PARISH COUNCIL**
on Wednesday 26th January 2022 at 7.00 pm at Exning Community Church Hall
AGENDA

OPEN FORUM: *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Simon Cole
3. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
4. **Minutes of the Ordinary Parish Council Meeting held on Wednesday 24th November 2021:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE

5. **Finance Report:**
 - a. To receive the report for November & December 2021
 - b. To receive the Current Financial Position from the Clerk
6. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for December 2021 & January 2022
 - b. Chairman to authorise payments & receipts for the current month
 - c. Chairman to confirm electronic payments for the previous month
7. **Bank Statements:** To confirm that the November & December 2021 bank statement balances & related bank reconciliations have been checked and approved by the Chairman

ADMINISTRATION

8. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive a report from the Newsletter Working Group

PLANNING

9. **Report:** To receive the December 2021 & January 2022 report from the Planning Working Group & authorise any actions

a.	Responses to Planning Applications by EPC:
i.	The Gables, 21 Church Street, Exning: DC/21/2470/TCA – application for treework in a conservation area
ii.	Driftend, The Drift, Exning: DC/21/2513/HH – householder application – two storey side extension
b.	Responses to Planning Applications by WSC:
i.	Chancery Park, Burwell Road, Exning: DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctions
ii.	Land To The East of Breach Farm, Ness Road, Burwell, E. Cambs: DC/21/0968/FUL – full application – solar farm w ancillary development & vehicular access
iii.	Clinic Derby Cottage, Fordham Road, Exning: DC/21/1335/FUL – full application – one treatment centre
iv.	Woodside, Windmill Hill, Exning: DC/21/1868/HH – householder application – front & side single storey extension
v.	67 St Wendreds Way, Exning: DC/21/2075/HH – householder application – access ramp
vi.	6 Brookside, Exning: DC/21/2180/TCA – application for tree work in a conservation area
vii.	5 Swan Grove, Exning: DC/21/225/TCA – application for tree work in a conservation area
viii.	2 Beechwood Close, Exning: DC/21/2253/TCA – application for tree work in a conservation area

10. **Chancery Park:** To receive an update

HIGHWAYS

11. **Report:** To receive a report from the Highways Working Group & authorise any actions
12. **Chapel Street:** To receive an update regarding the Permanent Road Traffic Order
13. **Speed Limits:** To discuss the limits in Exning & its environs
14. **Cycle Path:** To receive information regarding the Exning-Burwell cycle path

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RECREATION & ENVIRONMENT

15. **Cemetery & Churchyard:** To receive a report regarding Cemetery & Churchyard matters & authorise any actions
 - a. Lacey's Lane Cemetery:
 - b. Exning Road Old Cemetery:
 - c. St Martin's Churchyard: update on the wall repairs to the coping stones
16. **Report:** To receive a report from the Recreation & Environment Working Group & authorise any actions
17. **Queen's Green Canopy Saplings:** To discuss placement of 50 tree saplings
18. **Jubilee Fete 2022:** To receive a report from the Jubilee Fete Working Group
19. **Agenda Items:** To note items for consideration at the next meeting (February 2022)
20. **Date of the next meeting:** Wednesday 16th February 2022; 7pm at Exning Community Church Hall
NOTE: THIS IS THE THIRD WEDNESDAY OF FEBRUARY.

CONFIDENTIAL (if required)

21. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public and press to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
22. **Staffing:** To discuss staffing matters & authorise any actions
23. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ...*CE Whitaker*... Date: 19th January 2022