

**NOTICE of
ORDINARY Meeting of EXNING PARISH COUNCIL**
on Wednesday 28th July 2021 at 7.00 pm at Exning Community Church Hall
AGENDA

OPEN FORUM: *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
 - c. Councillor introductions – members to give a brief introduction of themselves
2. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Simon Cole
3. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
4. **Minutes of the Annual Parish Council Meeting held on Wednesday 23rd June 2021:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE

5. **Finance Report:**
 - a. To receive the report for June 2021
 - b. To receive the Current Financial Position from the Clerk
 - c. To receive the Q1 Budget Report for 2021/22
6. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for July 2021
 - b. Chairman to authorise payments for the current month
 - c. Chairman to confirm electronic payments for the previous month
7. **Bank Statements:** To confirm that the June 2021 bank statement balances & related bank reconciliations has been checked and approved by the Chairman

ADMINISTRATION

8. **Co-option:** To note an application received for co-option to the Exning Parish Council committee for one member
9. **Exning Newsletter:**
 - a. To approve standing payment to the Editor for time & expenses
 - b. To approve the printing costs of a quarterly newsletter
10. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive the resolutions update for Q1, 2021/22

PLANNING

11. **Report:** To receive the July 2021 report from the Planning Working Group & authorise any actions

a.	Responses to Planning Applications by EPC:
i.	Andromeda, Windmill Hill, Exning: DC/21/1183/HH – householder application – 1.8m high gate & fence along Windmill Hill
ii.	4 The Highlands, Exning: DC/21/1261/FUL – full application – conversion of garages to dwelling with landscaping & access
iii.	5 Swan Grove, Exning: DC/21/1210/HH – householder application – single storey front, rear & side extensions, first floor extension over existing garage, balcony to rear, veranda to side & rear, detached garage with alterations to driveway
iv.	Exning Allotments, Exning: DC/21/1323/TCA – tree work in a conservation area
v.	Exeter Lodge, Church Street, Exning: DC/21/1413/TCA – tree work in a conservation area
vi.	2 Swan Grove, Exning: DC/21/1430/TCA – tree work in a conservation area
vii.	2 Shepherd Close, Exning: DC/21/1392/HH – householder application – single storey extension & installation of boundary fence
viii.	2 Oxford Street, Exning: DC/21/1518/TCA – tree work in a conservation area
b.	Responses to Planning Applications by WSC:
i.	Chancery Park, Burwell Road, Exning: DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctions
ii.	Bungalow, Cemetery Hill, Exning: DC/20/2250/FUL – full application – one dwelling, stable block of 10 stables and extension to existing stables to provide laundry room following demolition of existing 6 timber stable block and removal of mobile home
iii.	Land South of Burwell Road, Exning: DC/21/0152/FUL – Hybrid Planning Application A. Full planning for 205 dwellings, garages, new vehicular accesses, pedestrian/cycle accesses, landscaping and associated open space & B. Outline planning - early years education facility
iv.	Land To The East of Breach Farm, Ness Road, Burwell, E. Cambs: DC/21/0968/FUL – full application – solar farm w ancillary development & vehicular access
v.	1 Beechwood Close, Exning: DC/21/1246/TCA – tree work in a conservation area

12. **Chancery Park:** To receive an update regarding Chancery Park matters

VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL
held by Zoom Conference on Wednesday 23rd June 2021 at 7.00 pm
AGENDA

HIGHWAYS

13. **Report:** To receive a report from the Highways Working Group & authorise any actions
14. **Recreation Ground Approach Track:** To discuss the condition of the surfacing
15. **Oxford Street Crossing:** To receive an update regarding illegal parking
16. **Burwell Road:** To receive an update on roadworks connected with Chancery Park development

RECREATION & ENVIRONMENT

17. **Cemetery & Churchyard:** To receive a report regarding Cemetery & Churchyard matters & authorise any actions
 - a. Lacey's Lane Cemetery:
 - b. St Martin's Churchyard:
 - c. Exning Road Old Cemetery:
18. **Report:** To receive a report from the Recreation & Environment Working Group & authorise any actions
19. **Recreation Ground Equipment:** To receive an update regarding play equipment & other matters

CONFIDENTIAL

20. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public and press to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
21. **Staffing:** To discuss staffing matters & authorise any actions
22. **Other Confidential Matters:** To discuss & authorise any actions

23. **Agenda Items:** To note items for consideration at the next meeting (September 2021)
24. **Date of the next meeting:** Wednesday 22nd September 2021; 7pm at Exning Community Church Hall
PLEASE NOTE THAT THERE IS NO MEETING IN AUGUST

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 22nd July 2021