

**NOTICE OF  
ORDINARY Meeting of EXNING PARISH COUNCIL**  
on Wednesday 24<sup>th</sup> November 2021 at 7.00 pm at Exning Community Church Hall  
**AGENDA**

**OPEN FORUM:** *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
  - a. To receive apologies
  - b. To approve apologies from members
2. **Councillor Reports:**
  - a. Suffolk County Councillor, Rachel Hood
  - b. West Suffolk District Councillor, Simon Cole
3. **Declarations of Interest:**
  - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
  - b. To consider any requests for dispensation
4. **Minutes of the Annual Parish Council Meeting held on Wednesday 27<sup>th</sup> October 2021:**
  - a. To consider & adopt the minutes as a true record of the proceedings
  - b. To consider any matters arising from the minutes which are not part of this agenda

**FINANCE**

5. **Finance Report:**
  - a. To receive the report for October 2021
  - b. To receive the Current Financial Position from the Clerk
6. **Submission of schedules of payments & receipts:**
  - a. To approve receipt & payment schedule for October & November 2021
  - b. Chairman to authorise payments & receipts for the current month
  - c. Chairman to confirm electronic payments for the previous month
7. **Bank Statements:** To confirm that the September & October 2021 bank statement balances & related bank reconciliations have been checked and approved by the Chairman
8. **Budget 2022/23:** To receive, discuss & approve the budget for the financial year 1/4/22-31/3/23

**ADMINISTRATION**

9. **Exning Cemeteries:** To approve the Table of Fees for September 2021 to September 2022
10. **Other Administrative Matters:**
  - a. To receive the Chairman's report
  - b. To receive the Clerk's Report
  - c. To receive Correspondence
  - d. To consider Section 137 requests
  - e. To approve the dates for the 2022 Exning Parish Council meetings

**PLANNING**

11. **Report:** To receive the November 2021 report from the Planning Working Group & authorise any actions

<ol style="list-style-type: none"><li>a. <b>Responses to Planning Applications by EPC:</b><ol style="list-style-type: none"><li>i. <b>67 St Wendreds Way, Exning: DC/21/2075/HH</b> – householder application – access ramp</li><li>ii. <b>6 Brookside, Exning: DC/21/2180/TCA</b> – application for tree work in a conservation area</li><li>iii. <b>5 Swan Grove, Exning: DC/21/225/TCA</b> – application for tree work in a conservation area</li><li>iv. <b>2 Beechwood Close, Exning: DC/21/2253/TCA</b> – application for tree work in a conservation area</li></ol></li><li>b. <b>Responses to Planning Applications by WSC:</b><ol style="list-style-type: none"><li>i. <b>Chancery Park, Burwell Road, Exning: DC/16/0597/VAR</b> – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctions</li><li>ii. <b>Land South of Burwell Road, Exning: DC/21/0152/FUL</b> – Hybrid Planning Application A. Full planning for 205 dwellings, garages, new vehicular accesses, pedestrian/cycle accesses, landscaping and associated open space &amp; B. Outline planning - early years education facility</li><li>iii. <b>Land To The East of Breach Farm, Ness Road, Burwell, E. Cambs: DC/21/0968/FUL</b> – full application – solar farm w ancillary development &amp; vehicular access</li><li>iv. <b>Clinic Derby Cottage, Fordham Road, Exning: DC/21/1335/FUL</b> – full application – one treatment centre</li><li>v. <b>Woodside, Windmill Hill, Exning: DC/21/1868/HH</b> – householder application – front &amp; side single storey extension</li><li>ii. <b>Street Record, Beechwood Close, Exning: DC/21/1913/TPO</b> – application for tree work on a tree with a protection order</li><li>iii. <b>3 Church Close, Exning: DC/21/2086/TCA</b> – application for tree work in a conservation area</li></ol></li></ol>
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12. **Chancery Park:** To receive an update

**HIGHWAYS**

13. **Report:** To receive a report from the Highways Working Group & authorise any actions
14. **Chapel Street:** To receive an update regarding the Permanent Road Traffic Order

**VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL**  
on Wednesday 24<sup>th</sup> November 2021 at 7.00 pm at Exning Community Church Hall  
**AGENDA**

**RECREATION & ENVIRONMENT**

15. **Cemetery & Churchyard:** To receive a report regarding Cemetery & Churchyard matters & authorise any actions
  - a. Lacey's Lane Cemetery:
  - b. Exning Road Old Cemetery:
  - c. St Martin's Churchyard:
16. **Report:** To receive a report from the Recreation & Environment Working Group & authorise any actions
17. **Jubilee Fete 2022:** To receive a report from the Jubilee Fete Working Group
18. **Agenda Items:** To note items for consideration at the next meeting (January 2022)
19. **Date of the next meeting:** Wednesday 26<sup>th</sup> January 2022; 7pm at Exning Community Church Hall  
**THERE IS NO PARISH COUNCIL MEETING IN DECEMBER.**

**CONFIDENTIAL (if required)**

20. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public and press to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
21. **Staffing:** To discuss staffing matters & authorise any actions
22. **Other Confidential Matters:** To discuss & authorise any actions

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 17<sup>th</sup> November 2021