

Notice Of
VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL
held by Zoom Conference on Wednesday 24th March 2021 at 7.00 pm
AGENDA

This meeting will be held remotely in line with recent government legislation – The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

ZOOM PLATFORM LINK: <https://zoom.us/j/94183260140?pwd=RmthN2h3bno1eDA1bjMzWINiaVFrdz09>

or phone 0203 901 7895 & use Meeting ID: 941 8326 0140 with Passcode: 988751

OPEN FORUM: *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Simon Cole
3. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
4. **Minutes of the Virtual Ordinary Parish Council Meeting held on Wednesday 24th February 2021:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes

FINANCE

5. **Finance Report:** To receive the report for February 2021 & Current Financial Position from the Clerk
6. **Submission of schedules of payments & receipts:** To approve receipt & payment schedule for March 2021, authorise payments for the current month & confirm electronic payments for the previous month
7. **Bank Statements:** To confirm that the February 2021 bank statement balances & related bank reconciliation has been approved by the Chairman

ADMINISTRATION

8. **Co-option:** To receive & vote on applications received for co-option to the Exning Parish Council committee for two members
9. **Banking:** To review the banking arrangements for Exning Parish Council
10. **Forest Heath Parishes group:** To approve representation for Exning Parish Council
11. **Rural Alliance Sunnica group:** To approve representation for Exning Parish Council
12. **Emergency Plan:** To consider the creation of an Emergency Plan for Exning Parish
13. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To consider & approve the appointment of Internal Auditors for Exning Parish Council for 2020/2021
 - f. To approve the Direct Debit & Standing Order agreements for the financial year 2021/2022
 - g. To review the procedure for receiving and approving apologies for absence by councillors
 - h. To discuss the Annual Meeting of the Council 2021 & the Annual Parish Meeting 2021
 - i. To approve training for Councillors
 - j. To approve a Safeguarding Policy for Exning Parish Council

PLANNING

14. **Report:** To receive the March 2021 report from the Planning Working Group & authorise any actions

- | |
|---|
| <ol style="list-style-type: none">a. Responses to Planning Applications by EPC:<ol style="list-style-type: none">i. Land South of Burwell Road, Exning: DC/21/0152/FUL – Hybrid Planning Application A. Full planning for 205 dwellings, garages, new vehicular accesses, pedestrian/cycle accesses, landscaping and associated open space & B. Outline planning - early years education facilityii. Highsett House, Swan Lane, Exning: DC/21/0387/TCA – application for tree work in a conservation areab. Update of Planning Decisions by WSC:<ol style="list-style-type: none">i. Chancery Park, Burwell Road, Exning: DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctionsii. Halfway House, Burwell Road, Exning: DC/20/2053/FUL – full application – change of use of land, stable block, acoustic fenceiii. Bungalow, Cemetery Hill, Exning: DC/20/2250/FUL – full application – one dwelling, stable block of 10 stables and extension to existing stables to provide laundry room following demolition of existing 6 timber stable block and removal of mobile homeiv. Development Site, Saxon Close, Exning: DC/20/2111/VAR – Variation on conditions – removal of condition 5 of DC/17/2287/FUL for the one dwelling and accessv. 4 Chapel Street, Exning: DC/21/0252/TCA – tree work in a conservation area |
|---|

15. **Chancery Park:** To receive an update regarding Chancery Park matters

VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL
held by Zoom Conference on Wednesday 24th March 2021 at 7.00 pm
AGENDA

HIGHWAYS

16. **Report:** To receive a report from the Highways Working Group & authorise any actions

RECREATION & ENVIRONMENT

17. **Report:** To receive a report regarding Cemetery & Churchyard matters & authorise any actions
- a. Lacey's Lane Cemetery: To consider the installation of a noticeboard
 - b. St Martin's Churchyard: To consider signage
 - c. Exning Road Old Cemetery: To consider 'greening' of a section of the old cemetery
18. **Report:** To receive a report from the Recreation & Environment Working Group & authorise any actions
19. **Recreation Ground Equipment:**
- a. To receive a report regarding a proposal for teen activity & socialisation equipment
 - b. To receive a quote for a replacement litter bin on the recreation ground

CONFIDENTIAL

20. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public and press to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
21. **Staffing:** To discuss staffing matters
22. **Agenda Items:** To note items for consideration at the next meeting (April 2021)
23. **Date of the next meeting:** 28th April 2021; hosted virtually via Zoom conference session at 7pm.

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... **Date: 17th March 2021**