

**NOTICE OF
VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL**
held by Zoom Conference on Wednesday 24th February 2021 at 7.00 pm

AGENDA

This meeting will be held remotely in line with recent government legislation – The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

ZOOM PLATFORM LINK: <https://zoom.us/j/96600437237?pwd=V0FxcjdqT2VwN0tNSXNCSVAwbXE3dz09>

or phone 0208 080 6591 & use Meeting ID: 966 0043 7237 Passcode: 410639

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. To co-opt K Schosland as a member of Exning Parish Council committee
3. Report by Suffolk County Councillor, Rachel Hood
4. Report by West Suffolk District Councillor, Simon Cole
5. Declarations of Interest & Requests for Dispensation
6. To agree & sign the Minutes of the Virtual Ordinary Parish Council Meeting held on Wednesday 27th January 2021, as a true record

FINANCE

7. To receive the Finance Report for January 2021 & Current Financial Position from the Clerk
8. To approve receipt & payment schedule for February 2021, authorise cheques & electronic payments for the current month & confirm electronic payments for the previous month
9. To receive a report on the costs relating to the village Christmas Tree

ADMINISTRATION

10. To discuss the matter of the use of staff vehicles for council business
11. To consider whether or not to seek to co-opt two new members for the Parish Council
12. Other Administrative Matters
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - i. *Exning New River Group update*
 - ii. *WSC Planning Office newsletter*
 - iii. *Correspondence regarding horse manure on pavements*
 - iv. *Correspondence regarding out of order streetlights*
 - v. *Correspondence regarding telegraph poles in St Wendred's Way*
 - d. To consider Section 137 requests
 - e. To receive an update regarding the Quarters 1 to 3 Council Resolutions for 2020/2021
 - f. To discuss the Annual Meeting of the Council 2021 & the Annual Parish Meeting 2021
 - g. To review the Standing Orders for Exning Parish Council
 - h. To review the Financial Regulations for Exning Parish Council
 - i. To review the Financial Risk Assessment for Exning Parish Council
 - j. To review the effectiveness of Exning Parish Council's system of internal controls

PLANNING

13. Report from the Planning Working Group for February 2021

a.	Responses to Planning Applications by EPC:
i.	16 Beechwood Close, Exning: DC/21/1896/HH – Householder application – infill of integral garage door & addition of one window
ii.	Proposed Solar Farm Land To The East Of Breach Farm Off Ness Road, Burwell/Exning: DC/21/0062/EIASC R – Environmental Impact Assessment Screening – proposed solar farm
iii.	4 Chapel Street, Exning: DC/21/0252/TCA: Tree work in a conservation area
b.	Update of Planning Decisions by WSC:
i.	Chancery Park, Burwell Road, Exning: DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctions
ii.	2 Beechwood Close, Exning: DC/20/1896/HH – householder application – new window & infill of garage integral door, new boundary wall, parking area
iii.	Halfway House, Burwell Road, Exning: DC/20/2053/FUL – Full application – a: single storey side extension b: stable block with access from existing driveway c:3m high acoustic panel fence
iv.	12 Glanely Gardens, Exning: DC/20/2150/TPO – application to work on a tree with a preservation order (TPO 016(1957)
v.	Bungalow, Cemetery Hill, Exning: DC/20/2250/FUL – full application – one dwelling, stable block of 10 stables and extension to existing stables to provide laundry room following demolition of existing 6 timber stable block and removal of mobile home
vi.	Development Site, Saxon Close, Exning: DC/20/2111/VAR – Variation on conditions – removal of condition 5 of DC/17/2287/FUL for the one dwelling and access
c.	Appeals:
i.	Land Adjacent To Garden Cottage Church Lane Exning: AP/20/0038/STAND – 1no. dwelling with detached garage (previous DC/19/1436/FUL)

14. To receive an update regarding Chancery Park matters

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HIGHWAYS

15. To receive a report from the Highways Working Group & to discuss matters arising
16. To receive an update on possible traffic restrictions on Chapel Street

RECREATION & ENVIRONMENT

17. To receive a report regarding Cemetery & Churchyard matters & discuss issues arising
18. To receive a report from the Recreation & Environment Working Group & to discuss matters arising
19. To discuss the increased occurrences of dog fouling in the parish
20. Item requests for the next agenda (March 2021)
21. The date of the next Parish Council Meeting will be 24th March 2021 and will be hosted virtually via Zoom conference session at 7pm.

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... **Date: 17th February 2021**