

**NOTICE of
ORDINARY Meeting of EXNING PARISH COUNCIL**
on Wednesday 22nd September 2021 at 7.00 pm at Exning Community Church Hall
AGENDA

OPEN FORUM: *There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman*

1. **Chairman's welcome & apologies for absence:**
 - a. To receive apologies
 - b. To approve apologies from members
2. **Co-option:** One new Member to sign the Acceptance of Office, Suffolk Code of Conduct & Declaration of Interests
3. **Councillor Reports:**
 - a. Suffolk County Councillor, Rachel Hood
 - b. West Suffolk District Councillor, Simon Cole
4. **Declarations of Interest:**
 - a. Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b. To consider any requests for dispensation
5. **Minutes of the Annual Parish Council Meeting held on Wednesday 28th July 2021:**
 - a. To consider & adopt the minutes as a true record of the proceedings
 - b. To consider any matters arising from the minutes which are not part of this agenda

FINANCE

6. **Finance Report:**
 - a. To receive the report for August 2021
 - b. To receive the Current Financial Position from the Clerk
 - c. To receive the Q1 Budget Report for 2021/22
7. **Submission of schedules of payments & receipts:**
 - a. To approve receipt & payment schedule for September 2021
 - b. Chairman to authorise payments for the current month
 - c. Chairman to confirm electronic payments for the previous month
8. **Bank Statements:** To confirm that the August 2021 bank statement balances & related bank reconciliations has been checked and approved by the Chairman

ADMINISTRATION

9. **Exning News:** To receive an update regarding the first newsletter
10. **Other Administrative Matters:**
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Report
 - c. To receive Correspondence
 - d. To consider Section 137 requests
 - e. To receive the resolutions update for Q1, 2021/22

PLANNING

11. **Report:** To receive the August & September 2021 report from the Planning Working Group & authorise any actions

a.	Responses to Planning Applications by EPC:
i.	Clinic Derby Cottage, Fordham Road, Exning: DC/21/1335/FUL – full application – one treatment centre
ii.	Cairns, North End Road, Exning: DC/21/1593/HH – householder application – conversion of existing outbuilding to annexe
iii.	11 Oxford Street, Exning: DC/21/1525/FUL – full application – additional floor & roof extension, installation of front wall
b.	Responses to Planning Applications by WSC:
i.	Chancery Park, Burwell Road, Exning: DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the Chancery Park junctions
ii.	Bungalow, Cemetery Hill, Exning: DC/20/2250/FUL – full application – one dwelling, stable block of 10 stables and extension to existing stables to provide laundry room following demolition of existing 6 timber stable block and removal of mobile home
iii.	Land South of Burwell Road, Exning: DC/21/0152/FUL – Hybrid Planning Application A. Full planning for 205 dwellings, garages, new vehicular accesses, pedestrian/cycle accesses, landscaping and associated open space & B. Outline planning - early years education facility
iv.	Land To The East of Breach Farm, Ness Road, Burwell, E. Cambs: DC/21/0968/FUL – full application – solar farm w ancillary development & vehicular access
v.	2 Shepherd Close, Exning: DC/21/1392/HH – householder application – single storey extension & installation of boundary fence
vi.	2 Oxford Street, Exning: DC/21/1518/TCA – tree work in a conservation area

12. **Chancery Park:** To receive a brief regarding the meeting with Persimmon Homes & West Suffolk planning officers

HIGHWAYS

13. **Report:** To receive a report from the Highways Working Group & authorise any actions
14. **Recreation Ground Approach Track:** To discuss the condition of the surfacing

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15. **Chapel Street:** To receive an update regarding parking

RECREATION & ENVIRONMENT

16. **Cemetery & Churchyard:** To receive a report regarding Cemetery & Churchyard matters & authorise any actions
- a. Lacey's Lane Cemetery:
 - b. St Martin's Churchyard:
 - i. To consider options for Church Street entrance
 - c. Exning Road Old Cemetery:
17. **Report:** To receive a report from the Recreation & Environment Working Group & authorise any actions
18. **Recreation Ground Equipment:** To receive an update regarding play equipment & other matters
19. **Community Self-Help:**
- a. To receive information from the Tree Council regarding the Suffolk Tree Warden Network
 - b. To consider weed treatment within the Exning Conservation Area

CONFIDENTIAL

20. **To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960:** the public and press to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
21. **Staffing:** To discuss staffing matters & authorise any actions
22. **Other Confidential Matters:** To discuss & authorise any actions
23. **Agenda Items:** To note items for consideration at the next meeting (October 2021)
24. **Date of the next meeting:** Wednesday 27th October 2021; 7pm at Exning Community Church Hall

Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 16th September 2021