

You are Summoned to the
VIRTUAL ORDINARY Meeting of EXNING PARISH COUNCIL
held by Zoom Conference on Wednesday 24th June 2020 at 7.00 pm
AGENDA

This meeting will be held remotely in line with recent government legislation – The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

TO ATTEND THIS VIRTUAL MEETING VIA THE ZOOM PLATFORM, PLEASE CONTACT THE CLERK ON clerk@exning-pc.gov.uk

NO LATER THAN 48 HOURS IN ADVANCE OF THE MEETING START TIME.

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. Report by Suffolk County Councillor, Rachel Hood
3. Report by West Suffolk District Councillor, Simon Cole
4. Declarations of Interest & Requests for Dispensation
5. To agree & sign the Minutes of the Virtual Ordinary Parish Council Meeting held on Wednesday 22nd April, as a true record

FINANCE

6. To receive the Finance Report for April & May 2020 & Current Financial Position from the Clerk
7. To approve receipt & payment schedule for May & June 2020, authorise cheques & electronic payments for the current month & confirm electronic payments for the previous months
8. To approve the redistribution of the Ear-Marked Reserve funds
9. To receive the Bank Reconciliation for the Financial Year 1st April 2019 to 31st March 2020

ADMINISTRATION

10. To receive a report from Cllr J London regarding Assets of Community Value
11. Other Administrative Matters
 - a. To receive the Chairman's report
 - b. To receive the Clerk's End of Year Report for 2019-20 (& receive correspondence)
 - i. CORRESPONDENCE : Suffolk Says Thank You
 - c. To consider Section 137 requests
 - d. To receive the Internal Audit report for the financial year 2019/20 by Suffolk Association of Local Councils (SALC) & the Clerk's response
 - e. To approve Section 1 of the Annual Governance & Accountability Return for 31st March 2020: Annual governance statement 2019/20
 - f. To approve Section 2 of the Annual Governance & Accountability Return for 31st March 2020: Accounting statement 2019/20
 - g. To review the adequacy of the insurance policy for Exning Parish Council for 1 August 2020 – 31st July 2021
 - h. To approve the Exning Parish Council Retention of Documents Policy
 - i. To determine whether to hold an Annual Meeting of the Council before May 2021
 - j. To note information regarding the Annual Parish Meeting for Exning Parish 2020
 - k. To resolve to move the date of the July 2020 parish council meeting from 15th July to 22nd July
 - l. To discuss the council Facebook account

PLANNING

Report from the Planning Working Group for May & June 2020

- a. **Responses to Planning Applications by EPC:**
 - i. **The Barn, 17A Oxford Street, Exning:** DC/20/0605/HH – householder application – single storey front extension
 - ii. **The Lodge, Cotton End Road, Exning:** DC/20/0664/TPO – application to work on a tree under a Tree Preservation Order
 - iii. **The Lodge, Cotton End Road, Exning:** DC/20/0737/TCA – application to work on trees in a conservation area
 - iv. **12 Beechwood Close, Exning:** DC/20/0716/TCA – application to work on trees in a conservation area
 - v. **The Lodge, Cotton End Road, Exning:** DC/20/0733/TPO – application to work on a tree under a Tree Preservation Order
 - vi. **Maytrees, 21A Church Street, Exning:** DC/20/0832/HH – householder application – single storey rear extension
- b. **Update of Planning Decisions by WSC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
 - ii. **Regal Lodge, Swan Lane, Exning:** DC/19/2493/TPO – Tree Protection Order works application
 - iii. **The Mill House, Cotton End Road, Exning:** DC/20/0366/HH – householder application – single storey extension to existing garage
 - iv. **7 Glanely Gardens, Exning:** DC/20/0411/TCA – tree works in a conservation area
 - v. **The Old Rectory, Church Lane, Exning:** DC/20/0409/TCA – tree works in a conservation area
 - vi. **Rear of 20 Oxford Street, Exning:** DC/20/0354/FUL – Full application – 1 dwelling
 - vii. **69 Burwell Road, Exning:** DC/20/0421/HH – householder application – conservatory part roof canopy to rear elevation
 - viii. **32 Chapel Street, Exning:** DC/20/0463.TCA – tree work in a conservation area
 - ix. **Land adjacent to Garden Cottage, Church Lane, Exning:** DC/20/0450/FUL – full application – 1 dwelling with detached garage
 - x. **6-8 Church Street, Exning:** DC/20/0573/TCA – tree work in a conservation area
- c. **APPEAL: Land Adjacent to 7 The Highlands, Exning:** DC/19/1389/FUL – new dwelling with new access – appeal in progress

12. To receive an update regarding Chancery Park matters; in particular the consultation plans for phase 2

HIGHWAYS

13. To receive a report from the Highways Working Group & to discuss matters arising.
14. To discuss the matter of requesting a Permanent Traffic Regulation Order for Chapel Street
15. To discuss the purchase of a second portable speed indicator device for the village

RECREATION & ENVIRONMENT

16. To receive a report from the Recreation & Environment Working Group & to discuss matters arising
17. To discuss environmental issues regarding the New River

18. To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information

19. To discuss staffing matters

20. Item requests for the next agenda (July 2020)

21. The date of the next Parish Council Meeting will be **22nd July 2020 and will be hosted virtually via Zoom conference session at 7pm.**