

**NOTICE OF
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 22nd January 2020 at 7.00 pm

AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. Report by Suffolk County Councillor, Rachel Hood
3. Report by West Suffolk District Councillor, Simon Cole
4. Declarations of Interest & Requests for Dispensation
5. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 27th November 2019, as a true record

FINANCE

6. To receive the Finance Report for November & December 2019 & Current Financial Position from the Clerk; including the Q3 Actual against Budget report
7. To approve receipt & payment schedules for December 2019 & January 2020, authorise cheques & electronic payments for the current month & confirm electronic payments for the previous month
8. Chairman to confirm that the bank account balances for November & December 2019 match against the bank statements

ADMINISTRATION

9. To receive a report regarding the 'Exning Community Youth Engagement' Working Group
10. Other Administrative Matters
 - a To receive the Chairman's report
 - b To receive the Clerk's report (& receive correspondence)
 - c To consider Section 137 requests
 - d To discuss Remembrance Day arrangements for 2020
 - e To receive an update from the Village Newsletter Working Group
 - f To discuss the Old Cemetery Chapel
11. Report from the Planning Working Group - & to discuss issues arising
 - a. **Responses to Planning Applications by EPC:**
 - i. **Cotton End House, 2 Cotton End Road, Exning:** DC/19/2299/TCA – tree works in a conservation area
 - ii. **John East Centre, George Gibson Close, Exning:** DC/19/2350/TCA – tree works in a conservation area
 - iii. **Regal Lodge, Swan Lane, Exning:** DC/19/2411/TCA – tree works in a conservation area
 - b. **Update of Planning Decisions by WSC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
 - ii. **Land adjacent to Garden Cottage, Church Lane, Exning:** DC/19/1436/FUL – full applic. 1 dwelling with garage & access
 - iii. **43 Lacey's Lane, Exning:** DC/19/2013/OUT – outline application for 1 new dwelling
 - iv. **6 Glanely Gardens, Exning:** DC/19/2132/TCA – tree works in a conservation area
 - v. **1 Glanely Gardens, Exning:** DC/19/2200/TPO – application to work on a tree with a Tree Protection Order
 - vi. **18 Beechwood Close, Exning:** DC/19/2253/TCA – tree works in a conservation area
 - vii. **2 Beechwood Close, Exning:** DC/20/0019/HEDGE – hedge work application
 - viii. **19 Beechwood Close, Exning:** DC/20/0068/TCA – tree works in a conservation area
 - c. **APPEAL: Land Adjacent to 7 The Highlands, Exning:** DC/19/1389/FUL – new dwelling with new access
12. To receive an update regarding Chancery Park matters

HIGHWAYS

13. Report from the Highways Group - & to discuss issues arising
14. To receive an update regarding wide vehicles in Chapel Street, Ducks Lane & Lacey's Lane

RECREATION & ENVIRONMENT

15. Report from the Recreation & Environment Group - & to discuss issues arising
16. Cemetery Matters & to discuss issues arising
 - a To approve quote for treatment of Lacey's Lane Cemetery grass
 - b To review the Cemetery Regulations with regard to length of time between burial & memorial erection
 - c To approve tree work in St Martin's churchyard, as requested by SCC Highways
17. To receive an update from the Village Event 2020 Working Group
18. To discuss the proposal of a Community Orchard

19. To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information

20. To discuss staffing matters

21. Item requests for the next agenda (February 2020)

22. Date of next meeting: The next parish council meeting will be held on Wednesday **26th February 2020 at 7.00pm** in the Exning

Community Church Hall. Mrs Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 15th January 2020