

**NOTICE OF the
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 26th February 2020 at 7.00 pm

AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. Report by Suffolk County Councillor, Rachel Hood
3. Report by West Suffolk District Councillor, Simon Cole
4. Declarations of Interest & Requests for Dispensation
5. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 22nd January 2020, as a true record

FINANCE

6. To receive the Finance Report for January 2020 & Current Financial Position from the Clerk
7. To approve receipt & payment schedule for February 2020, authorise cheques & electronic payments for the current month & confirm electronic payments for the previous month
8. Chairman to confirm that the bank account balances for January 2020 match against the bank statements

ADMINISTRATION

9. To receive a report from the Exning Community Youth Engagement Working Group
10. To receive a report from the Village Newsletter Working Group
11. To receive a report from the Village Event Working Group
12. To receive a report regarding the proposal to purchase a PA system
13. To discuss the Old Cemetery Chapel with regard to conversion to a workshop facility
14. Other Administrative Matters
 - a. To receive the Chairman's report
 - b. To receive the Clerk's report (& receive correspondence)
 - c. To consider Section 137 requests
 - d. To receive an update regarding the Quarter 3 Council Resolutions
 - e. To discuss Assets of Community Value (JL)
 - f. To review the Standing Orders for Exning Parish Council
 - g. To review the Financial Regulations for Exning Parish Council
 - h. To review the Financial Risk Assessment for Exning Parish Council
 - i. To review the effectiveness of Exning Parish Council's system of internal controls
 - j. To consider a request by the Friends of Exning School to run a refreshment stall on the recreation ground in the summer term
15. Report from the Planning Working Group - & to discuss issues arising
 - a. **Responses to Planning Applications by EPC:**
 - i. **4 Chapel Street, Exning:** DC/20/0029/TCA – tree works in a conservation area
 - ii. **Regal Lodge, Swan Lane, Exning:** DC/19/2493/TPO – Tree Protection Order works application
 - iii. **8 Chapel Street, Exning:** DC/20/0145/TCA – tree works in a conservation area
 - iv. **Plantation Stud House, Snailwell Short Road, Exning:** DC/19/2442/FUL – full application – single storey extension, extra parking space, upgrade to entrance, landscaped boundary
 - v. **25 St Martin Close, Exning:** DC/20/0102/HH – householder application – single storey extension
 - vi. **18 Beechwood Close, Exning:** DC/20/0059/HH – householder application – single storey extension; demolition of existing porch
 - vii. **2 Lacey's Lane, Exning:** DC/20/0208/TCA – tree works in a conservation area
 - viii. **3 Swan Grove, Exning:** DC/20/2011/HH – householder application – 2 storey side & front extension & single attached garage
 - b. **Update of Planning Decisions by WSC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
 - ii. **1 Glanely Gardens, Exning:** DC/19/2200/TPO – application to work on a tree with a Tree Protection Order
 - iii. **18 Beechwood Close, Exning:** DC/19/2253/TCA – tree works in a conservation area
 - iv. **2 Beechwood Close, Exning:** DC/20/0019/HEDGE – hedge work application
 - v. **19 Beechwood Close, Exning:** DC/20/0068/TCA – tree works in a conservation area
 - c. **APPEAL: Land Adjacent to 7 The Highlands, Exning:** DC/19/1389/FUL – new dwelling with new access – appeal in progress
16. To receive an update regarding Chancery Park matters

HIGHWAYS

17. Report from the Highways Group - & to discuss issues arising
18. To discuss the WSC Electric Car Charging Points on North End
19. To discuss extra 30MPH signage on Burwell Road
20. To receive a briefing for Civil Parking Enforcement in Suffolk

RECREATION & ENVIRONMENT

21. Report from the Recreation & Environment Group - & to discuss issues arising
22. Cemetery Matters & to discuss issues arising
 - a. To consider a request for a form of commemoration in Lacey's Lane Cemetery
23. To discuss the proposal of a Community Orchard

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24. To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
 25. To discuss staffing matters
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26. Item requests for the next agenda (March 2020)

27. Date of next meeting: The next parish council meeting will be held on Wednesday 25th March 2020 at 7.00pm in the Exning Community Church

Hall. Mrs Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 20th February 2020