

You Are Summoned To The
ANNUAL Meeting of EXNING PARISH COUNCIL
Venue: Exning Community Church Hall, Exning on Wednesday 15th May 2019 at 7.30 pm
AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. To receive nominations and Election of Chairman
2. Chairman's Declaration of Acceptance of Office
3. The newly elected councillors' Declarations of Acceptance of Office, Register of Interests & Suffolk Code of Conduct
4. To receive nominations and Election of Vice Chairman
5. Chairman's welcome & to receive/approve Councillors' apologies for absence
6. To resolve to invite attendance at meetings of Other Bodies & receive associated reports:
a: Suffolk County Councillor
b: West Suffolk District Councillor
c: Newmarket Safer Neighbourhood Team
7. Declarations of Interest & Requests for Dispensation
8. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 17th April 2019, as a true record

FINANCE

9. To receive the Current Financial Position from the Clerk
10. To approve payments/receipts since last meeting, authorise cheques for signature & electronic payments for the current month & to confirm electronic payments for the previous month

ADMINISTRATION

11. Other Administrative Matters
 - a To receive the Chairman's report
 - b To receive the Clerk's report (& receive correspondence)
 - c To consider Section 137 requests
 - d To receive the Internal Audit report for the financial year 2018/2019 by Suffolk Association of Local Councils
 - e. To approve Section 1 of the Annual Governance & Accountability Return for 31st March 2019: Annual governance statement 2018/19
 - f. To approve Section 2 of the Annual Governance & Accountability Return for 31st March 2019: Accounting statement 2018/2019
 - g. To approve the Bank Reconciliation for the Financial Year 1st April 2018 to 31st March 2019
 - i. To consider the co-option of members to the parish council
 - j. To appoint the council's Working Group membership
 - k. To allocate members to outside group attendance:
a: SALC
b: Bottisham United Charities
 - l. To approve bank signatories

PLANNING

12. Report from the Planning Working Group - & to discuss issues arising
Responses to Planning Applications by EPC:
 - a. **Responses to Planning Applications by EPC:**
 - i. **5 Burwell Road, Exning:** DC/19/0791/TCA – tree work in a conservation area
 - ii. **Windmill Cottage, Windmill Hill, Exning:** DC/19/0743/HH – householder application – single storey extension & amendment to drive
 - b. **Update of Planning Decisions by FHDC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
 - ii. **Halfway House, Burwell Road, Exning:** DC/18/2392/FUL – demolition of existing dwelling; construction of 1 dwelling & new access
 - iii. **1 Beechwood Close, Exning:** DC/19/0409/HH – householder application to replace cladding
 - iv. **13 Burwell Road, Exning:** DC/19/0428/HH – Householder application; loft conversion & ground floor rear extension
 - v. **Exeter House, 2 Church Street, Exning:** DC/19/0706/TCA – tree work in a conservation area
13. To receive an update regarding Chancery Park matters & discuss Phase 2 consultation

HIGHWAYS

14. Report from the Highways Group - & to discuss issues arising
15. To consider quotes for the surfacing at the base of Beechwood Close highway link steps on Windmill Hill

RECREATION & ENVIRONMENT

16. Report from the Recreation & Environment Group - & to discuss issues arising
17. Cemetery Matters & to discuss issues arising
18. To receive the 2019 Tree Survey by Hallwood Associates & consider quotes for the recommendations

The next Parish Council Meeting will be held on Wednesday 26th JUNE 2019 at 7.00pm in the Exning Community Church Hall.

Mrs Cathy Whitaker; Clerk to Exning Parish Council ...*CE Whitaker*... Date: 8th May 2019