

**Notice Of**  
**ORDINARY Meeting of EXNING PARISH COUNCIL**  
**Venue: Exning Community Church Hall, Exning on Wednesday 27<sup>th</sup> March 2019 at 7.00 pm**  
**AGENDA**

**OPEN FORUM:** There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. To co-opt Mr Elliot Needham onto Exning Parish Council committee
3. To receive a report from Suffolk County Councillor, Rachel Hood
4. To receive a report from Forest Heath District Councillor, Simon Cole
5. Declarations of Interest & Requests for Dispensation
6. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 27<sup>th</sup> February 2019, as a true record

**FINANCE**

7. To receive the Current Financial Position from the Clerk
8. To approve payments/receipts since last meeting, authorise cheques for signature & electronic payments for the current month & to confirm electronic payments for the previous month

**ADMINISTRATION**

9. Cemetery Matters & to discuss issues arising
10. Other Administrative Matters
  - a. To receive the Chairman's report
  - b. To receive the Clerk's report (& receive correspondence)
  - c. To consider Section 137 requests
  - d. To consider a policy for making Section 137 awards
  - e. To receive a proposal for the design & maintenance of the parish council website
  - f. To review the Financial Regulations for Exning Parish Council
  - g. To review the Financial Risk Assessment for Exning Parish Council
  - h. To review the effectiveness of Exning Parish Council's system of internal controls
  - i. To consider & approve the appointment of Internal Auditors for Exning Parish Council for 2018/2019
  - j. To approve the Direct Debit agreements for the financial year 2019/2020

**PLANNING**

11. Report from the Planning Working Group - & to discuss issues arising
- Responses to Planning Applications by EPC:**
- a. **Responses to Planning Applications by EPC:**
    - i. **1 Beechwood Close, Exning:** DC/19/0337/TCA – tree work in a conservation area
    - ii. **1 Beechwood Close, Exning:** DC/19/0409/HH – householder application to replace cladding
  - b. **Update of Planning Decisions by FHDC:**
    - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse junction
    - ii. **Brickfields Cottage, Cemetery Hill, Exning:** DC/18/0492/FUL – Change of use to Thoroughbred Racehorse Services & Stud, extension to existing menage, installation of 8 lighting columns & new access
    - iii. **23 Oxford Street, Exning:** DC/19/0016/TCA – tree work in a conservation area
    - iv. **41 Burwell Road, Exning:** DC/18/2569/HH – single storey extension & loft conversion
    - v. **Halfway House, Burwell Road, Exning:** DC/18/2392/FUL – demolition of existing dwelling; construction of 1 dwelling & new access
    - vi. **29 Burwell Road, Exning:** DC/19/0028/HH – two storey rear extension

**HIGHWAYS**

12. Report from the Highways Group - & to discuss issues arising

**RECREATION & ENVIRONMENT**

13. Report from the Recreation & Environment Group - & to discuss issues arising
14. To consider quote for an interim tree survey of parish council trees in public areas

The date of the next Parish Council Meeting is Wednesday **24<sup>th</sup> APRIL 2019** at 7.00pm in the Exning Community Church Hall.

Mrs Cathy Whitaker; Clerk to Exning Parish Council ... *CE Whitaker* ... Date: **20<sup>th</sup> March 2019**