

**Notice Of The  
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 26<sup>th</sup> June 2019 at 7.00 pm  
AGENDA

**OPEN FORUM:** There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. To co-opt C Nilsen, S Twite & V London as members of Exning Parish Council committee
3. Report by Suffolk County Councillor, Rachel Hood
4. Report by West Suffolk District Councillor, Simon Cole
5. Declarations of Interest & Requests for Dispensation
6. To agree & sign the Minutes of the Annual Parish Council Meeting held on Wednesday 15<sup>th</sup> May 2019, as a true record

**FINANCE**

7. To receive the Finance Report & Current Financial Position from the Clerk
8. To approve payments/receipts since last meeting, authorise cheques for signature & electronic payments for the current month & to confirm electronic payments for the previous month

**ADMINISTRATION**

9. Other Administrative Matters
  - a To receive the Chairman's report
  - b To receive the Clerk's report (& receive correspondence)
  - c To consider Section 137 requests
  - d To appoint the council's Working Group membership & approve the Terms of Reference
  - e To allocate members to outside group attendance:
    - a: SALC
    - b: *Bottisham United Charities*
  - f To receive an update on the parish council website & to approve a schedule of payment
  - g To discuss arrangements for the road closure at the War Memorial junction for November 2019
  - h To consider a council Facebook presence
  - i To discuss the Neighbourhood Plan

**PLANNING**

10. Report from the Planning Working Group - & to discuss issues arising
- Responses to Planning Applications by EPC:**
- a. **Responses to Planning Applications by EPC:**
    - i. **6 Chapel Street, Exning:** DC/19/1815/HH – Householder application – retrospective installation of cladding
    - ii. **8 New Road, Exning:** DC/19/0825/HH – Householder application – single storey rear extension with entrance porch
    - iii. **123 Burwell Road, Exning:** DC/19/0905/HH – Householder application – single storey rear extension, demolition of existing
    - iv. **Leveretts, Windmill Hill, Exning:** DC/19/1033/TPO – Tree Protection Order work application
  - b. **Update of Planning Decisions by FHDC:**
    - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
    - ii. **Halfway House, Burwell Road, Exning:** DC/18/2392/FUL – demolition of existing dwelling; construction of 1 dwelling & new access
    - iii. **13 Burwell Road, Exning:** DC/19/0428/HH – Householder application; loft conversion & ground floor rear extension
    - iv. **5 Burwell Road, Exning:** DC/19/0791/TCA – tree work in a conservation area
    - v. **Windmill Cottage, Windmill Hill, Exning:** TC/19/0743/HH – Householder application – single storey side, front, rear extension with access amendment
11. To receive an update regarding Chancery Park matters: notice of Public/Parish Council consultation date

**HIGHWAYS**

12. Report from the Highways Group - & to discuss issues arising

**RECREATION & ENVIRONMENT**

13. Report from the Recreation & Environment Group - & to discuss issues arising
  14. Cemetery Matters & to discuss issues arising
  15. To consider taking over the grass cutting at the war memorial area from West Suffolk Council
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16. To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
  17. To receive a confidential report from the Clerk regarding administration matters
  18. Item requests for the next agenda
  19. Date of next meeting: Wednesday 17<sup>th</sup> JULY 2019 at 7.00pm in the Exning Community Church Hall