

**Notice Of
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 25th September 2019 at 7.00 pm
AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of three minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. Report by Suffolk County Councillor, Rachel Hood
3. Report by West Suffolk District Councillor, Simon Cole
4. Declarations of Interest & Requests for Dispensation
5. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 17th July 2019, as a true record

FINANCE

6. To receive the Finance Report & Current Financial Position from the Clerk & to receive the Conclusion of Audit
7. To approve receipt & payment schedules for July & August & September 2019, authorise cheques & electronic payments for the current month & confirm electronic payments for the previous month
8. Chairman to confirm the bank account balances for July & August 2019 against the bank statements

ADMINISTRATION

9. To discuss the request for use of Exning Recreation Ground for World Big Sleepout Event
10. To discuss a village event for 2020
11. To complete arrangements for the 2019 Remembrance Day Commemorations
12. To discuss Grants & Funding opportunities
13. To discuss the formulation of a document for 'Exning Village Future Plan'
14. Other Administrative Matters
 - a To receive the Chairman's report
 - b To receive the Clerk's report (& receive correspondence)
 - c To consider Section 137 requests
 - d To review the Exning Parish Council Facebook Page
 - e To receive an update on council resolutions for Quarter 1
 - f To discuss the council email system

PLANNING

15. Report from the Planning Working Group - & to discuss issues arising
 - a. **Responses to Planning Applications by EPC:**
 - i. **Highfield Lodge, Windmill Hill, Exning:** DC/19/1377/TPO – tree protection order work application
 - ii. **Land adjacent to Garden Cottage, Church Lane, Exning:** DC/19/1436/FUL – full applic. 1 dwelling with garage & access
 - iii. **Land adjacent to 7 The Highlands, Exning:** DC/19/1389/FUL – full applic. 1 dwelling & access
 - iv. **25 St Martins Close, Exning:** DC/19/1550/HH – householder applic. Single storey side & rear extension
 - v. **John East Centre, George Gibson Close, Exning:** DC/19/1500/TCA – tree work in a conservation area
 - vi. **Shangri La, 3 The Highlands, Exning:** DC/19/1590/FUL – full applic. 1 dwelling with shared access & int/ext alterations
 - vii. **Woodside, Windmill Hill, Exning:** DC/19/1693/TPO – tree protection order work application
 - viii. **23 Oxford Street, Exning:** DC/19/1585/TCA – tree work in a conservation area
 - xi. **7 Shepherd Close, Exning:** DC/19/1815/HH – creation of habitable room above existing garage
 - x. **Exning Cricket Club, Cotton End, Exning:** DC/19/1766/TCA – tree work in a conservation area
 - b. **Update of Planning Decisions by WSC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse & Chancery Park junctions
 - ii. **Leveretts, Windmill Hill, Exning:** DC/19/1033/TPO – tree protection order work application
16. To receive an update regarding Chancery Park matters

HIGHWAYS

17. Report from the Highways Group - & to discuss issues arising
18. To discuss the car parking situation on Chapel Street, Exning

RECREATION & ENVIRONMENT

19. Report from the Recreation & Environment Group - & to discuss issues arising
20. Cemetery Matters & to discuss issues arising
 - a To review the Table of Fees for Exning Cemeteries for 2019/2020
21. To receive the annual play area inspection report

22. To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information

23. To receive a confidential report from the Clerk

24. Item requests for the next agenda (October 2019)

25. Date of next meeting: The next Parish Council Meeting will be held on Wednesday **23rd October 2019 at 7.00pm** in the Exning Community Church Hall.