

**Notice Of
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 28th February 2018 at 7.00 pm
AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of five minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman.

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. To receive a report from Suffolk County Councillor, Rachel Hood
3. To receive a report from Forest Heath District Councillor, Simon Cole
4. Declarations of Interest and Requests for Dispensation
5. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 24th January 2018, as a true record

FINANCE

6. To receive the Current Financial Position from the Clerk
7. To approve payments/receipts since last meeting, authorise cheques for signature & electronic payments for the current month & to confirm electronic payments for the previous month

ADMINISTRATION

8. Cemetery Matters & to discuss issues arising
9. To receive a report from the Neighbourhood Plan Working Group
10. To consider War Memorial Matters
 - a. To discuss the previous investigative action regarding the location of Exning War Memorial
 - b. To receive & approve a quote for the expert cleaning of Exning War Memorial
 - c. To consider a request for amendments to the wording on the Exning Village War Memorial
 - d. To discuss participation in the 2018 Armistice Centenary Commemorative Project
 - e. To discuss arrangements for the 2018 Exning Remembrance Ceremony
11. Other Administrative Matters
 - a. To receive the Chairman's report
 - b. To receive the Clerk's report (& Correspondence)
 - c. To consider Section 137 requests
 - d. To discuss an Exning In Bloom proposal
 - e. To review the Standing Orders for Exning Parish Council
 - f. To review the Financial Regulations for Exning Parish Council
 - g. To review the Financial Risk Assessment for Exning Parish Council
 - h. To review the effectiveness of Exning Parish Council's system of internal controls
 - i. To consider & approve the appointment of Internal Auditors for Exning Parish Council for 2017/2018
 - j. To approve the Direct Debit agreements for the financial year 2018/2019
 - k. To agree to reschedule the March 2018 Parish Council meeting to 21st March

PLANNING

12. Report from the Planning Working Group - & to discuss issues arising
 - a. **Responses to Planning Applications by EPC:**
 - i. **161 Burwell Road, Exning:** DC/18/0092/HH – (rear conservatory)
 - ii. **135 Burwell Road, Exning:** DC/18/0202/HH – (rear extension)
 - iii. **Garden Cottage, Church Lane, Exning:** DC/18/0181/HH – (extension/conversion)
 - iv. **16 Beechwood Close, Exning:** DC/18/0264/HH – (single storey rear extension)
 - b. **Update of Planning Decisions by FHDC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse junction
 - ii. **Little Chef, The 1000 Guineas Services, A14 Exning East Bound From County Boundary, Exning:** DC/17/2391/FUL – ext.alterations
 - iii. **Site Saxon Close, Exning:** DC/17/2287/FUL – new development (1 dwelling & access)
 - iv. **Driftend, The Drift, Exning:** DC/17/2555/FUL – new development (1 dwelling & access) – resubmission of DC/17/1251/FUL
 - v. **The Bungalow, Burnt Farm, Mill Close, Exning:** DC/18/011/TCA – treework in a conservation area

HIGHWAYS

13. Report from the Highways Group - & to discuss issues arising
14. To consider a response to the Suffolk Highways' Community Self Help survey

RECREATION & ENVIRONMENT

15. Report from the Recreation & Environment Group - & to discuss issues arising
16. To receive an update regarding the New River watercourse
17. Village Keeper Update – & to discuss issues arising
18. To resolve to discuss a confidential matter; excluding press & public
19. To discuss staff matters

The date of the next Ordinary Parish Council Meeting is Wednesday 28th March 2018 at 7.00pm in the Exning Community Church Hall.

Mrs Cathy Whitaker Clerk to Exning Parish Council ... *CE Whitaker* ... Date: 22nd February 2018