

**Notice Of
ORDINARY Meeting of EXNING PARISH COUNCIL**

Venue: Exning Community Church Hall, Exning on Wednesday 25th April 2018 at 7.00 pm
AGENDA

OPEN FORUM: There will be an opportunity for members of the public to speak to the council before the meeting is opened by the Chairman. The forum will last no longer than 15 minutes in total; with each individual allowed a maximum of five minutes at the discretion of the Chairman. Members of the public may stay for the duration of the meeting, but may not participate unless invited to do so by the Chairman.

1. Chairman's welcome & to receive/approve Councillors' apologies for absence
2. To receive a report from Suffolk County Councillor, Rachel Hood
3. To receive a report from Forest Heath District Councillor, Simon Cole
4. Declarations of Interest & Requests for Dispensation
5. To agree & sign the Minutes of the Ordinary Parish Council Meeting held on Wednesday 21st March 2018, as a true record

FINANCE

6. To receive the Current Financial Position from the Clerk, including a report on Actual against Budget figures for Q4 Link to item 8 overspending on Play Area budget line of just over £3,000 due to safety measures regarding safer surfacing following the annual safety inspection report.
7. To approve payments/receipts since last meeting, authorise cheques for signature & electronic payments for the current month & to confirm electronic payments for the previous month
8. To consider a request by the RFO to transfer reserves to the value of £2,967 from the Streetlight EMR to the Play Area EMR to cover overspend on play area budget line due to refurbishment of sections of safer surfacing in 2017/2018

ADMINISTRATION

9. Cemetery Matters & to discuss issues arising
10. To receive a report from the Neighbourhood Plan Working Group
11. Other Administrative Matters
 - a. To receive the Chairman's report
 - b. To receive the Clerk's Annual Report for 2017/2018 (& receive Correspondence)
 - c. To consider Section 137 requests NONE
 - d. To receive the Internal Audit report for the financial year 2017/2018 by Local Council Public Advisory Service
 - e. To approve Section 1 of the Annual Governance & Accountability Return for 31st March 2018: Annual governance statement 2017/18
 - f. To approve Section 2 of the Annual Governance & Accountability Return for 31st March 2018: Accounting statement 2017/18
 - g. To approve the Bank Reconciliation for the Financial Year 1st April 2017 to 31st March 2018.
 - h. To agree details of the Annual Parish Meeting on 23rd May 2018
 - i. To receive a report and recommendations to ensure compliance with the new General Data Protection Regulations which come into force on 25th May

PLANNING

12. Report from the Planning Working Group - & to discuss issues arising
 - a. **Responses to Planning Applications by EPC:**
 - i. **Plantation Stud House, Snailwell Short Road, Exning:** DC/18/0426/FUL (demolition of dwelling & 15 box stable yard)
 - ii. **Brickfields Cottage, Cemetery Hill, Exning:** DC/18/0492/FUL (Change of use to Thoroughbred Race Horse Services & Stud, extension to existing menage, installation of 8 lighting columns & new access
 - iii. **1 Oxford Street, Exning:** DC/18/0532/FUL (Change of use to Residential Dwelling & frontage alterations, 2 storey extension to rear & side)
 - iv. **26 Beechwood Close, Exning:** DC/18/0583/FUL – (extension/conversion)
 - b. **Update of Planning Decisions by FHDC:**
 - i. **Chancery Park, Burwell Road, Exning:** DC/16/0597/VAR – variance to condition 17 of planning application F/2012/0552/OUT regarding highway improvements timescale relating specifically to the White Horse junction
 - ii. **Site Saxon Close, Exning:** DC/17/2287/FUL – new development (1 dwelling & access)
 - iii. **Garden Cottage, Church Lane, Exning:** DC/18/0181/HH – (extension/conversion)
 - vi. **16 Beechwood Close, Exning:** DC/18/0264/HH – (single storey rear extension)
 - v. **4 Annes Close, Exning:** DC/18/0401/HH – (extension/loft conversion)
 - vi. **Northend Lodge, Land NE of North End Rd, Exning:** DC/18/0404/FUL - (retrospective: cart shed/kennels)

HIGHWAYS

13. Report from the Highways Group - & to discuss issues arising
14. To discuss the village signs with regard to repair & maintenance requirements

RECREATION & ENVIRONMENT

15. Report from the Recreation & Environment Group - & to discuss issues arising
- The date of the next Parish Council Meeting is Wednesday 23rd May 2018 at 7.30pm in the Exning Community Church Hall & will be the **Annual Meeting of the Parish Council. This will be preceded by the Annual Parish Meeting at 7pm.**

Mrs Cathy Whitaker Clerk to Exning Parish Council ...*CE Whitaker*... Date: 18th April 2018