

**Minutes of the Ordinary Meeting of Exning Parish Council
held on Wednesday 16th February 2022 at 7.00pm at Exning Community Church Hall**

PRESENT: Parish Councillors N Barlow, J Gowing, A Hall, D Kilsby-Steele, J London, C Nilsen, G Robinson, K Schosland, T Wood (Chairman). Also in attendance; SCC Cllr R Hood (departed 7.20pm), Cathy Whitaker (Clerk to Exning Parish Council). 1 Village Keeper & 6 members of the public in attendance for the open forum session.

OPEN FORUM: The Village Keeper was introduced to council members. Residents raised a query regarding proposals to install double yellow lines on Chapel Street at the chapel pinch point; a matter supported by the police for safety access reasons. Residents of Church Street raised the matter of over-sized trees (est. 40ft) along a neighbouring lane, blocking daylight, sunlight & causing anxiety regarding safety in high winds.

THE VILLAGE KEEPER & RESIDENTS LEFT THE MEETING AT 7.10PM

Item 1.2/22: CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE: [LGA 1972, sch12,p40]

Chairman, Cllr T Wood, opened the meeting at 7.10pm.

- a. **To receive apologies:** No apologies were received.
- b. **To approve apologies from members:** Not required.

Item 2.2/22: COUNCILLOR REPORTS: [EPC Standing Order 24]

- a. **Suffolk County Councillor, Rachel Hood:** Cllr Hood's county report for January had been received by members. She spoke regarding the following:- Budget Day SCC: A forward-thinking financial budget to focus on the needs of Suffolk residents, but also a carbon neutral budget to consider environmental responsibilities. Jubilee: fees for road closures & licences have been waived for Jubilee events in Suffolk. SEND: A strategy for supporting adults with learning difficulties with additional £1.1M. Sunnica: SCC, WSC, East Cambs District Council & Cambridgeshire County Council are all opposing the project. There is a protest march on 20/3/22 (4m) from Moredon Hall to Worlington Cricket Ground. A member asked regarding previously reported extra funding for footpaths: specifically regarding the Stepping Stones Pre-School area. There is a query regarding the ownership/responsibility of the land. Information will be sent to Cllr Hood.
- b. **West Suffolk Councillor, Simon Cole:** Cllr Cole did not attend the meeting. No apologies or report were received from Cllr Cole.

CLERK

CLLR HOOD LEFT THE MEETING AT 7.20PM

Item 3.2/22: DECLARATIONS OF INTEREST: [Localism Act 2011,ss.31&33]

- a. **Councillors are invited to raise any declarations of interest concerning items on the agenda:** Declarations of Interest raised by Cllrs Nilsen & Schosland in Item 12 as residents of Chapel Street.
- b. **To Consider any Requests for Dispensation:** None received.

DUE TO ISSUES REGARDING THE RECEIPT OF SOME OF THE COUNCIL BUSINESS PAPERS & THE EARLY MEETING DATE THIS MONTH, SOME ITEMS OF THIS AGENDA WILL BE DEFERRED TO THE MARCH MEETING FOR RESOLUTION & PRESENTATION.

Item 4.2/22: MINUTES OF THE ORDINARY MEETING OF EXNING PARISH COUNCIL HELD ON 26th JANUARY 2022: [LGA 1972, Sch12,p41(4)]

- a. **To consider & adopt the minutes as a true record of the proceedings:** Deferred to March 2022 agenda.
- b. **To consider any matters arising from the minutes which are not on this agenda:** Not applicable.

AGENDA

FINANCE

Item 5.2/22: FINANCE REPORT: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3]

- a. **To receive the report for January 2022:** Deferred to March 2022 agenda.
- b. **To receive the Current Financial Position from the Clerk:** Deferred to March 2022 agenda.

AGENDA

Item 6.2/22: SUBMISSION OF SCHEDULES OF PAYMENTS & RECEIPTS: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3]

- a. **To approve receipt & payment schedule for February 2022:** Deferred to March 2022 agenda.
- b. **Chairman to authorise payments for the current month:** Deferred to March 2022 agenda.
- c. **Chairman to confirm electronic payments for the previous month:** Deferred to March 2022 agenda.

AGENDA

Item 7.2/22: BANK STATEMENTS: To confirm that the January 2022 bank statement balances & related bank reconciliation have been scrutinised & approved: [Accounts & Audit Regulations 2015 (SI 2015/234), reg3] Deferred to March agenda.

AGENDA

ADMINISTRATION

Item 8.2/22: OTHER ADMINISTRATIVE MATTERS:

- a. **To receive the Chairman's report:** Chairman, Cllr T Wood, encouraged members to complete the SALC survey regarding the recently completed Councillor training sessions. Cllr J London raised the topic from the training regarding CIL funding (Community Infrastructure Levy) & Neighbourhood Plans.
- b. **To receive the Clerk's Report:** A new volunteer to manage the Parish Council Book Share kiosk has been secured. The Chapel Street dangerous clunch wall by the Fire Engine Hut has been removed & work will be completed in due course. There is a need for a gate/barrier at the location – options to the next council meeting.
- c. **To receive correspondence:** i) Residents of Chapel Street – letter regarding over-sized trees (initially a letter will be sent regarding lack of daylight/sunlight). ii) Sunnica – map & information regarding the solar farm application. *Copies of all correspondence are available from the Clerk; subject to GDPR & Privacy regulations.*
- d. **To consider Section 137 requests:** [LGA 1972, s.137] No requests received.
- e. **To receive a report from the Newsletter Working Group:** [LGA 1972, s.142] Delivery of Spring 2022 edition scheduled for the week beginning 21/3/22.

AGENDA
CLERK

PLANNING

Item 9.2/22: REPORT: To receive the February 2022 report from the Planning Working Group & authorise any actions: [Town & Country Planning Act 1990, Sched. 1, para. 8]
A report for February 2022 was received & responses & decisions noted & approved. (JG/GR/ALL)

CLERK

Agenda Item 9a: RESPONSES TO PLANNING APPLICATIONS BY EPC

DC/21/0132/TCA	Exning Tennis Club, Cotton End Road, Exning <i>Application for tree work in a conservation area</i>	EPC – NO OBJECTION WSC – PENDING CONSIDERATION
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Agenda Item 9b: RESPONSES TO PLANNING DECISIONS BY WSC

DC/21/1335/FUL	Clinic Derby Cottage Fordham Road Exning <i>Full application – one treatment centre</i>	EPC – NO OBJECTION WSC – APPROVED
DC/21/2470/TCA	The Gables, 21 Church Street, Exning, CB8 7EH Application for tree work in a conservation area	EPC – NO OBJECTION WSC – NO OBJECTIONS RECEIVED BY WSC
DC/21/2513/HH	Driftend, The Drift, Exning, CB8 7EZ Householder Application – two storey side extension	EPC – NO OBJECTION WSC – PENDING DECISION

Item 10.2/22: CHANCERY PARK: To receive an update: [Town & Country Planning Act 1990, Sched. 1, para. 8]
It was noted that the roadworks on Burwell Road were progressing & that the Parish Council's bus shelter was being relocated.

HIGHWAYS

Item 11.2/22: REPORT: To receive a report from the Highways Working Group regarding matters not on this agenda & authorise any actions: Broken bollards under the A14 flyover. Reports that Sunnica heavy vehicles would potentially be using parts of Exning to access site.

CLERK

Item 12.2/22: CHAPEL STREET: To receive an update regarding the Permanent Road Traffic Order: Onsite visit due 17/2/22 for final clarification of yellow line placement. Members & Clerk had met recently to mark out requirements. A new quote will be awaited before actioning the design phase.

CLERK

Item 13.2/22: WEEDS ON THE HIGHWAY: To receive a quote for a contractor to spray footways & kerbsides within the Exning Conservation Area: [Highways Act 1980, s.96] Tilbrook's Landscaping Ltd will be engaged to spray the highway within Exning (subject to Clerk confirming required areas to the contractor) for £16.50 p/km three times a year (May, Sept, Nov). (TW/GR/ALL)

CLERK

RECREATION & ENVIRONMENT

Item 14.2/22: REPORT: To receive a report regarding Cemetery & Churchyard matters & authorise any actions: [LGA1972, s.214&s.215]

- a. **Lacey's Lane Cemetery:** Nothing to report.
- b. **St Martin's Churchyard:** Nothing to report.
- c. **Exning Road Old Cemetery:** Quotes will be sought for tree surgery & flint wall repairs.

CLERK

Item 15.2/22: REPORT: To receive a report from the Recreation & Environment Group & authorise any actions: Cllr K Schosland reported that there had been a litter pick in the recreation ground tree belt by a community group with equipment & disposal assistance by the Parish Council. This could possibly be a regular event. Re-presentation of goal post quotes were requested at the March agenda.

CLERK

Item 16.2/22: JUBILEE FETE 2022: To receive a report from the Jubilee Fete Working Group: [Local Government Act 1972,s145] SCC Cllr R Hood has agreed to provide funding of £500 from her Locality Budget towards the cost of entertainment & she has agreed to open the event. There will be an Extra-Ordinary meeting of the council called for 17/3/22 with single issue of Exning Jubilee Fete.

CHAIR /
CLERK /
ALL Cllrs

CLERK

Item 17.2/22: Chancery Park Noticeboard: [LGA 1972, s111] A quote from Greenbarnes Ltd for £1,748.95 was approved. The noticeboard will be sited in the central green area near the play area. (JL/NB/ALL)

Item 19.2/22: AGENDA ITEMS: To note items for consideration at the next meeting (March 2022): Jubilee Fete, Overgrown Vegetation within the Parish, Chapel Street walled area options, Sunnica update, Old Cemetery wall/trees, Goalpost quotes.

Item 20.2/22: DATE OF THE NEXT MEETING: The next *Ordinary* Parish Council Meeting will be held **on Wednesday 23rd March 2022 at 7.00pm** & will take place at the Exning Community Church Hall. **PLEASE NOTE, IT IS INTENDED TO CALL AN EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL ON THURSDAY 17TH MARCH 2022 AT 7.00PM.**

Item 21.2/22: CONFIDENTIAL MATTERS: To resolve to exclude press & public under the Public Bodies (Admissions to Meetings) Act 1960: the public & press be excluded for the remainder of the meeting because of the likely disclosure of private & confidential information: No confidential section was required.

Item 22.2/22: STAFFING: To discuss staffing matters: [LGA 1972, s.112]
Not required.

Item 23.2/22: OTHER CONFIDENTIAL MATTERS: To discuss & authorise any actions:
Not required.

Chairman, Cllr T Wood, closed the meeting at 8.22pm.